



Plat Submittal Checklist

	Pre-development Meeting was held
	Letter of Intent
	Completed Application Form
	Application Fee (\$1,000 retainer fee)
	Tax Certificates and Proof of No Outstanding City Fees, Debts, Obligations of Assessments
	Engineer's Summary Report
	Approved Driveway Spacing (county or TxDOT requirements)
	Utility Services Providers: _____ Electric _____ Gas _____ Water _____ Wastewater _____ Solid Waste
	If located in ETJ, OSSF plat approval documents from county
	Nine (9) sets of the drawings (24" x 36") to scale
	One (1) pdf of the drawings
	One (1) set of Civil Plans (24" x 36") to scale, if applicable
	One (1) pdf of Civil Plans, if applicable