



**TO:** Mayor and Councilmembers

**FROM:** City Manager John Moran

**DATE:** August 9, 2011

**SUBJECT:** CONSENT AGENDA - City Council Minutes for June 28 and meetings for the month of July

(II - A)

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
June 28, 2011

The Farmersville City Council met in called regularly called session on June 28, 2011 at 6:00 p.m. in the Council Chamber at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Paul Kelly, Billy Long, Russell Chandler and Jim Foy. Staff members present were Police Chief Mike Sullivan, Public Works Director Ben White, City Attorney Alan Lathrom, Fire Chief Kim Morris, Finance Director Daphne Hamlin and City Secretary Edie Sims.

CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors.

Mayor Helmberger thanked all City Staff, Ben White, all the volunteers who helped make Audie Murphy Day celebration on Saturday June 18, 2011 a great success in honoring our veterans.

PUBLIC HEARING – CONDUCT A PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON AN AMENDMENT TO SECTION 18 OF THE COMPREHENSIVE ZONING ORDINANCE BY ADDING A NEW SECTION 18-E AND A NEW SECTION 18-F ESTABLISHING SITE PLAN REQUIREMENTS FOR COMMERCIAL DEVELOPMENT AND MULTI-FAMILY DEVELOPMENT PROJECTS

Mayor Helmberger opened the Public Hearing at 6:04pm with no one speaking for or against amending the Comprehensive Zoning Ordinance regarding site plan requirements. Mayor Helmberger closed the Public Hearing at 6:05pm.

Mayor Helmberger opened this item for Council discussion stating that during a recent platting process along Highway 380 in the Highway Commercial Zoning, it was found that commercial and multi-family development did not have site plan requirements. Per Mayor Helmberger's experience, if the amendment is adopted as proposed, to simply add square footage to a building would cost the developer \$10-12,000 additionally for engineering. Paul Kelly expressed that the proposed amendment would defeat the purpose. The Council needs to give clear direction to the Planning and Zoning Commission them to revise this amendment. Mayor Helmberger stated it was clear that this ordinance was plagiarized from the City of McKinney; however Farmersville is not prepared to be like McKinney. Jim Foy questioned how Brookshire's' documents were sufficient at the time they were submitted. Mayor Helmberger requested the Council to continue this topic at the last meeting in July. Ben White suggested having staff make recommendations and bring back to the Council. Jim Foy motioned to continue this topic to the last meeting in July with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

EXECUTIVE SESSION: DISCUSSION OF MATTERS PERMITTED BY THE FOLLOWING SECTIONS OF TEXAS GOVERNMENT CODE CHAPTER 551:

SECTION 551.071, CONSULTATION WITH CITY ATTORNEY, AND SECTION 551.086, COMPETITIVE MATTERS OF A PUBLIC POWER UTILITY

1. CONSIDERATION, DISCUSSION AND ACTION REGARDING COMPETITIVE MATTERS OF THE CITY-OWNED PUBLIC POWER UTILITY AS ALLOWED BY SECTION 551.086 OF THE TEXAS GOVERNMENT CODE FOR PURPOSES OF MAINTAINING THE CONFIDENTIALITY OF CERTAIN INFORMATION RELATING TO COMPETITIVE ELECTRIC UTILITY MATTERS ENGAGED IN OR TO BE ENGAGED IN BY THE CITY OF FARMERSVILLE.

Council went into Executive Session at 6:36pm.

Council reconvened to Regular Session at 8:07pm.

READING OF ORDINANCES – FIRST AND ONLY READING OF ORDINANCE # O-2011-0628-001 AMENDING THE 2010 – 2011 FISCAL YEAR BUDGET

Finance Director Daphne Hamlin came before the Council and reviewed the Projected Electric Revenue Increase for Ordinance # O-2011-0628-001. Revisions were made to personnel services as those expenditures have dropped. Professional Services has increased due to the Electric Rate Study and Legal Services. The current budget did not have a capital expenditure expense which is being proposed for the transformer expense at JD Russell. Paul Kelly motioned to approve Ordinance # O-2011-0628-001 with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

DISCUSS THE RESULTS OF THE INFLOW AND INFILTRATION STUDY AS WELL AS THE REPAIRS MADE TO, AND THE OVERALL CONDITION OF, THE CITY'S WASTEWATER COLLECTION AND TREATMENT SYSTEM

Mayor Helmberger requested Ben White to bring the Council up to date on the City's wastewater collection and treatment system. The current grant has replaced several deteriorated manholes which has helped with the infiltration problem within the sewer system. The City Crews have worked on replacement lines which assist with the \$50,000 matching funds required for this project with the Community Development Block Grant. Cleanouts and low lying areas without plugs are still creating problems, but those are being addressed as found. Crushed sewer lines and manhole replacements should help with the infiltration problem as noted by Texas Commission on Environmental Quality. All contracted related items are expected to be completed in August. No action was taken by the Council.

PRESENTATION AND DISCUSSION REGARDING PHASE 3 OF THE U.S. HIGHWAY 380 RELOCATION PROJECT

Mayor Helmberger opened this topic to Ben White who stated that the bid opening for the Phase 3 Utility Relocation Project has been delayed until July 12, 2011.

A bore that has been in place for some time has been considered by TxDOT to be an incorrect placement. TxDOT wants a storm drainage feature at this location near Northlake to allow for proper drainage. Plans are being executed by Hayter Engineering. Some easement work is needed; however it should not be a problem to complete. Phase 1 and 2 of the Relocation Project have been completed. Jim Foy expressed concern of Orange Street being closed during construction of Phase 3. Mr. White stated plans are available for review at City Hall. The South Main exit to get to McKinney Street from Highway 380 will be a ramp. No action was taken by the Council.

#### DISCUSSION AND POSSIBLE DIRECTION REGARDING THE ESTABLISHMENT OF MINIMUM ROOF AND FOUNDATION REGULATIONS FOR SINGLE FAMILY AND TWO-FAMILY HOUSING PRODUCTS

Jim Foy asked that the roof pitch ordinance be brought back for Council review. The reason the ordinance was defeated was the expense of engineering for a foundation. Mr. Foy requested the foundation engineering requirement be removed and bring back this ordinance for reconsideration. No further action from the Council was taken at this time.

#### DISCUSS THE 2010 – 2011 FISCAL YEAR BUDGET AND THE PRELIMINARY 2011 – 2012 FISCAL YEAR BUDGET

Mayor Helmberger was concerned of the budget process. City Manager John Moran stated he is still receiving numbers; however he has learned that the Property Taxes will be down 4% from last year. The revenues for the City are flat or declining. Mayor Helmberger stated he understood the sales tax revenues are up. A Budget Workshop is planned for July 26 where all the information received will be presented to the Council. Jim Foy stated the electric fund has increased by \$170,000 and the water and sewer rates have just increased. The wholesale water rates should be effective by October 1. Mr. Foy stated he would like to see the Council try to place funds for the Parks and Recreation Board. Some ideas would be to place lights in the City Park for higher security and possibly install cameras along the Chaparral Trail. Mayor Helmberger requested to fund the Fire Chief as a full time employee. No further action was taken by the Council at this time.

#### RECEIPT OF INFORMATION TECHNOLOGY REPORT FROM TONY LINTON AND POSSIBLE DISCUSSION

Tony Linton, TLC NetCon which serves the City for Information Technology (IT), came before the Council to give a report of IT projects. Mr. Linton was hired to accomplish the City's IT needs and has made some major strides with minimal cost. Projects that are in progress include a firewall router updated with enhanced VPN capabilities for the Police Department and City Hall with remote access. The City Hall's server has been consolidated to utilize existing equipment and an Ubuntu Linux Server. A complete systems audit has been accomplished which brought attention to the lack of licenses for software. Licenses should be renewed after their 2 year expiration and cost depends on the product. As funds allow, the licenses will be brought current. Also the Library system has been implemented with an active directory on the server. Mr. Linton requested the Council look to the future for IT needs which will include a citywide network consolidation and asset management utilization for budget planning. Emergency calls due to equipment issues have decreased dramatically which means

the systems are functioning the way they are suppose to. The City is not running anything older than Windows XP; however there are still some systems with Home Edition and Vista which is not conducive to a business environment. Recently a system was installed at the Police Department for cameras that is all browser web based. There was no purchase cost for software, only for the wireless equipment. No action was taken by Council.

CONSIDER, DISCUSS AND ACT ON LIBRARY POLICIES AND LONG RANGE PLAN FOR THE LIBRARY

Library Policies and a Long Range Plan for the Library was presented to the Council. The Library Board approved these policies unanimously and has recommended them to the Council for final approval. Mayor Helmberger questioned monetary donations that come to the Library and how they are handled. City Manager John Moran stated all monetary donations should come to the Council for acceptance. Pansy Hundley stated in past years the donations would be used to purchase a book to be kept at the Library in honor of the donor. The correct procedure for handling these donations is to bring before the City Council for acceptance; the funds are then placed in the General Fund to be earmarked for the Library. Paul Kelly motioned to approve the Library Policies and Long Range Plan with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT ON RESIGNATIONS TENDERED BY CRAIG OVERSTREET FROM THE ECONOMIC DEVELOPMENT BOARD, GEORGE CRUMP FROM THE COMMUNITY DEVELOPMENT BOARD AND WILMA RAINS FROM THE LIBRARY/CIVIC CENTER BOARD

Jim Foy requested the Library Board acceptance be delayed until the next meeting to allow time to find a replacement. Russell Chandler motioned to approve the resignations of Craig Overstreet from the Economic Development Board and George Crump from the Community Development Board. Paul Kelly seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON APPOINTMENTS TO BOARDS AND COMMISSIONS, INCLUDING, BUT NOT NECESSARILY LIMITED TO, THE COMMUNITY DEVELOPMENT BOARD, THE PLANNING AND ZONING COMMISSION AND THE LIBRARY/CIVIC CENTER BOARD

Billy Long motioned to approve Charlie Whitaker to complete the 4B Community Development Board with Pansy Hundley seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Due to needing more applicants, the Building and Property Standards Commission and Library Board will be addressed at the next Council meeting.

## DISCUSSION AND DIRECTION REGARDING THE RENAMING OF CERTAIN STREETS WITHIN THE CITY

Due to emergency calls, Council saw the need to change the street names that are currently South Rike and Austin Streets to names which will be recognized and easier to locate in times of emergencies. Jim Foy requested to change Collin Street to Honaker Court to allow the use of the name Collin on the West end of Farmersville Parkway in honor of Collin College. Russell Chandler also requested to consider changing Prospect where it connects on the East side of the Chaparral Trail to another name for safety purposes. Per City Attorney Alan Lathrom, the Council is allowed to rename a street at the staff's recommendation. Council requested to bring this item back to the next meeting to discuss possible names and recommendations from staff. No further action taken by Council at this time.

## UPDATE REGARDING THE CODIFICATION OF THE FARMERSVILLE CODE OF ORDINANCES

City Attorney Alan Lathrom informed the Council that 2/3 of the code has been reviewed and scrutinized for errors or changes and submitted to MuniCode. Mr. Lathrom stated he hopes to have the remainder of the ordinances completed and ready for MuniCode by the end of next week. No further action taken by Council.

## DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO CONTRACT WITH COLLIN COUNTY FOR PUBLIC SAFETY DISPATCHING, IN AN AMOUNT NOT TO EXCEED \$23,000.00

Police Chief Mike Sullivan came before the Council to state that the dispatching costs have decreased from last year from \$27,000 to \$23,000. Some of this change is due to have the VPN which was spoke earlier by our IT vendor. The VPN allows the officers to check vehicles and other warrant information themselves rather than have Collin County Dispatch at a cost. Chief Sullivan stated the Police Officers are also reducing costs by changing how they clear calls for service. Billy Long motioned to approve authorizing the City Manager to contract with Collin County for dispatching services not to exceed \$23,000. Paul Kelly seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

## RECEIVE UPDATE REGARDING THE SOLID WASTE AND RECYCLING REQUEST FOR PROPOSALS

Public Works Director Ben White informed the Council that all Requests for Proposals have been received and are being comprehensively reviewed and compared. Four companies responded to the Request for Proposals: CWD, Waste Management, IESI and Republic. A recommendation will be made to the Council with an ordinance which will include franchise fees at a later date. Mr. White stated he anticipates having the qualifications reviewed and completed by the end of this week. City Attorney Alan Lathrom encouraged the Council for choosing the RFP process which will allow more flexibility for specific items and allow negotiations for other items. Limbs and brush will be addressed during negotiations. The goal is to have a presentation to the Council on July 12. No further action was taken by Council.

## RECEIVE UPDATE REGARDING THE IMPLEMENTATION OF THE NEW WATER AND SEWER RATES

Public Works Director Ben White informed the Council that a minor hiccup due to software occurred while implementing the new water and sewer rates. Rates will be included in this month's billing cycle. A challenge still lies ahead for billing according to meter size as our software does not allow this type of breakdown. This type of charges will follow on subsequent billings. No further action taken by Council.

## UPDATE REGARDING THE DOWNTOWN PARKING ORDINANCE

Mayor Helmberger brought this item before the Council for discussion so that all parking issues can be resolved at one time. Washington, South Main, and the 100-200 block of McKinney should have parking allowances. North Main needs to be left as is as the narrow street prohibits parking. Non parking times need to remain from 12:30am to 5:30am. Railroad Street needs to be taken out of the Ordinance as the City of Farmersville no longer has a street by said name. City Attorney Alan Lathrom was directed to make stated changes and return to the City Council for recommendation and approval.

## EXECUTIVE SESSION: DISCUSSION OF MATTERS PERMITTED BY THE FOLLOWING SECTIONS OF TEXAS GOVERNMENT CODE CHAPTER 551:

- A. SECTION 551.071, CONSULTATION WITH CITY ATTORNEY – REGARDING REX THAIN, ET UX V. CITY OF FARMERSVILLE, ET AL; CAUSE NUMBER 429-01299-2010.
- B. SECTION 551.071, CONSULTATION WITH CITY ATTORNEY, AND SECTION 551.086, COMPETITIVE MATTERS OF A PUBLIC POWER UTILITY
  2. CONSIDERATION, DISCUSSION AND ACTION REGARDING COMPETITIVE MATTERS OF THE CITY-OWNED PUBLIC POWER UTILITY AS ALLOWED BY SECTION 551.086 OF THE TEXAS GOVERNMENT CODE FOR PURPOSES OF MAINTAINING THE CONFIDENTIALITY OF CERTAIN INFORMATION RELATING TO COMPETITIVE ELECTRIC UTILITY MATTERS ENGAGED IN OR TO BE ENGAGED IN BY THE CITY OF FARMERSVILLE.
- C. SECTION 551.074, DISCUSSION OF PERSONNEL MATTERS
  1. CONSULTATION WITH CITY MANAGER REGARDING HEALTH ISSUES AND TEMPORARY WORK SCHEDULE

Council exited into Executive Session at 9:30pm.

Council reconvened Regular Session at 9:37pm.

No items were discussed from Executive Session.

## REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

- Pansy Hundley requested the Council to review the hiring policy – specifically hiring over the age of 55 and college training vs. experience
- Jim Foy requested sidewalk requirements in the Subdivision Ordinance

ADJOURNMENT

Council adjourned at 9:40p.m.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

DRAFT

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
July 12, 2011

The Farmersville City Council met in called regularly called session on July 12, 2011 at 6:00 p.m. in the Council Chamber at City Hall with the following members present: Mayor Joe Helmlinger, Pansy Hundley, Billy Long, Russell Chandler and Jim Foy. Staff members present were Police Chief Mike Sullivan, Public Works Director Ben White, City Attorney Alan Lathrom, Fire Chief Kim Morris, Finance Director Daphne Hamlin and City Secretary Edie Sims.

CALL MEETING TO ORDER, ROLL CALL

Mayor Helmlinger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmlinger welcomed all guests and visitors.

Jim Foy announced that the financial audit is on the City's website and thanked staff for their work on financial transparency.

CONSENT AGENDA

Mayor Helmlinger requested the Code Enforcement/Animal Control Report for the month of June be pulled as well as the Municipal Court Report for the month of June. Billy Long motioned to approve the Consent Agenda with the exception of Item D and G. Jim Foy seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item D – Code Enforcement/animal Control Report for the month of June: Police Chief Sullivan presented a slide show of properties that are dilapidated, major overgrowth and other code enforcement issues to be addressed. Several homes have sinking roofs and structural issues. The Code Enforcement Officer also found several storage buildings that have fallen or are in desperate need of repairs. Some notices have been sent to property owners. Some citations have been issued. The Code Enforcement Officer has been informed of proper procedure to attain Administrative Search Warrants. Per Police Chief Sullivan, the Code Enforcement Officer is trying to open doors to churches and the Boy Scouts to help those elderly folks with no funds or means to make necessary repairs. TxDOT is responsible for the high grass along Highway 380. They have been contacted and asked to mow, but construction has been a hindrance.

Item G – Mayor Helmlinger questioned why a detailed report has not been included regarding the warrant collections. City Manager John Moran stated he will follow up with the attorney firm. Mayor Helmlinger expressed concerns of not seeing a major collection return since the firm took over the collections process several months ago.

Billy Long motioned to approve Items D and G of the Consent Agenda with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

INFORMATIONAL ITEMS – UPDATE REGARDING STATUS OF GRANTS APPLIED FOR AND/OR RECEIVED BY THE CITY INCLUDING BONDS

Informational Items were received by Council with no discussion or action taken.

RECONSIDERATION, DISCUSSION AND POSSIBLE ACTION RELATIVE TO A PREVIOUSLY PROPOSED ORDINANCE ADOPTING DEFINITIONS AND REGULATIONS THAT REQUIRE A MINIMUM 6-TO-12 ROOF PITCH AND ESTABLISH MINIMUM FOUNDATION REQUIREMENTS FOR SINGLE-FAMILY AND TWO-FAMILY RESIDENCES

Jim Foy requested this item return to the Council for reconsideration as the Planning and Zoning Commission had approved and recommended this Ordinance to Council for final action but was approved. Basically this ordinance does two things: 1) the roof requirements eliminates mobile homes and flat roof manufactured housing and 2) requires foundations plans be prepared and sealed by a professional engineer which again prevents minimal tie downs of manufactured housing, which also translates to transient structures. Per City Manager John Moran, this ordinance doesn't eliminate that type of housing entirely, only to ensure some consistency with the foundation and roofing. Russell Chandler motioned to approve the proposed Ordinance on the first reading with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON AN AMENDMENT TO ARTICLE 10, "TRAFFIC CONTROL," OF THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, DELETING CURRENT SECTION 10.119.6 IN ITS ENTIRETY AND REPLACING IT WITH A NEW SECTION 10.119.6 ENTITLED, "PARKING PROHIBITED" AND BY DELETING SECTION 10.122.3, "EXEMPTIONS," IN ITS ENTIRETY TO MODIFY THE CURRENT PARKING RESTRICTIONS AND EXEMPTIONS APPLICABLE TO CERTAIN PUBLIC PARKING LOTS AND PUBLIC ROADS

Mayor Helmberger stated he would like to see the parking restrictions remain on North Main as the street is too narrow to allow parking from McKinney Street heading North onto Main Street. Also Mayor Helmberger stated the ordinance should be clear to allow for loading for 15 minutes only for businesses on McKinney Street, more particularly the downtown area. Mayor Helmberger requested that other sections of our Code of Ordinances that addresses parking be combined to make sure we are not double enforcing a parking issue. No action was taken by Council at this time, but asked that this item be brought back for future review.

CONSIDER, DISCUSS AND ACT UPON AN AMENDMENT TO ARTICLE 4, "BUILDING AND CONSTRUCTION," OF THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, BY AMENDING SECTION 4.105.9, "STREET NAMES ADOPTED," BY CHANGING THE CURRENT STREET NAMES OF THE 100 BLOCK OF SOUTH RIKE, THE 100 BLOCK OF AUSTIN, THE 100 BLOCK OF COLLIN, AND PROSPECT ALL IN ACCORDANCE WITH SECTION 4.105.2 OF THE CODE OF ORDINANCES

The Council was made aware of some streets that do not connect making it difficult for emergency staff to correctly and directly respond to an emergency call.

Previously Jim Foy had requested to change the 100 block of South Rike to Honaker Court in honor of the Honaker family. North Rike would not be changed at this time. It was also suggested to change Austin Street to North Honaker. Jim Foy requested Collin Street be changed to Yearly, this family being the earliest pioneers to Farmersville, and saving the name Collin to be used along the West side of Farmersville Parkway for Collin College. Mayor Helmberger requested to change Prospect on the East side of Chaparral Trail to Davis Street. Council asked for an ordinance be prepared for the first reading at our next meeting.

CONSIDER, DISCUSS AND ACT UPON RESOLUTION # R-2011-0712-001 PROVIDING FOR THE PUBLIC FUNDS INVESTMENT POLICY

City Manager John Moran encouraged the Council to adopt the Resolution as presented and if changes are made to the Investment Policy; those changes will be presented as a separate Resolution. Billy Long motioned to approve Resolution # R-2011-0712-001 with Pansy Hundley seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

DISCUSSION AND POSSIBLE DIRECTION REGARDING THE REGULATION OF GARAGE SALES IN THE CITY OF FARMERSVILLE INCLUDING BUT NOT LIMITED TO POSSIBLE AMENDMENTS TO ORDINANCE NO. 2009-37

Mayor Helmberger asked the Council to consider why we have a garage sale ordinance to charge residents for holding a garage sale. City Manager John Moran informed the Council the purpose of this ordinance is to restrict residents from having an ongoing flea market. Since the ordinance has been implemented, \$700 has been generated, theoretically to recoup the sales tax of items sold. Billy Long stated he was aware of an ongoing flea market on Maple Street. Pansy Hundley stated she would prefer to do away with this ordinance entirely and not permit. Police Chief Mike Sullivan came before the Council and stated tickets could be written for not having a permit for garage sales; however the Code Enforcement Officer works every other Saturday to work with the residents and inform them of the permit requirement. Billy Long stated he didn't mind making changes to the ordinance but not to remove or the City will relinquish all enforcement. Jim Foy stated he has been approached with complaints about the requirement; however when informed of the nominal fee, the complaint became a non issue. Council took no action on this item.

DISCUSSION AND POSSIBLE APPROVAL OF THE EXPENDITURE OF A 4A ECONOMIC DEVELOPMENT CORPORATION FUNDS FOR AN INFRASTRUCTURE STUDY PROJECT

Public Works Director Ben White stated \$30,000 has been set aside by the Economic Development Corporation for engineering of streets and storm water system. Mr. White has asked the EDC to extend the engineering to include water and assist in doing a study for different projects that are inclusive of the infrastructure needs. Mr. White has also asked EDC to assist with a water and wastewater model to show the weaknesses. By doing so, this could assist in reducing the ISO rates. The base line information has been completed, but further studies need to indicate the bottlenecks. City Manager John Moran stated this information could be implemented into the GIS project for mapping out our city. Also this package will include drainage needs. The

Farmersville Economic Development Corporation has approved this expenditure and must forward projects to the City Council for approval of the project only. Jim Foy motioned to approve with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON RECEIVING RESIGNATION FROM WILMA RAINS FROM THE LIBRARY/CIVIC CENTER BOARD

Jim Foy motioned to accept the resignation of Wilma Rains from the Library/Civic Center Board with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON APPOINTMENTS TO BOARDS AND COMMISSIONS

Jim Foy nominated and motioned to appoint Judy Brandon to the Library/Civic Center Board with Pansy Hundley seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Russell Chandler nominated and motioned to appoint Leaca Caspari to the Building and Property Standards Commission with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

UPDATE ON THE PROGRESS OF A LAND SWAP TO ACQUIRE RIGHT-OF-WAY BETWEEN THE CITY OF FARMERSVILLE AND COLLIN COUNTY COMMUNITY COLLEGE

Council was informed by City Attorney Alan Lathrom of the progress of the land swap between the City and Collin College. Thus far, the right-of-way deeds are the main delay in having this process completed. The College is requesting the City to remove the pavement; however this portion of the project cannot be done until ready for construction to change the curve on Farmersville Parkway to a "T" intersection. Further information will be brought to the Council as developments occur.

PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION REGARDING NEGOTIATING A CONTRACT WITH A RECOMMENDED SOLID WASTE COLLECTION PROVIDER AND/OR RECYCLING SERVICE PROVIDER FOR THE CITY OF FARMERSVILLE, TEXAS

Public Works Director Ben White stated that all Request for Proposals have been received and are being evaluated and reviewing all qualifications. City Manager John Moran stated every loose end must be revealed or the end result could be very costly to the City. Mr. Moran stated the RFP's are very complicated and complex and will be spending more time reviewing them. City Attorney Alan Lathrom stated all caveats or exceptions must be checked thoroughly so that all companies are compared equally. Mr. Moran stated he wants to have a recommendation to the Council by the first meeting in August.

## UPDATE REGARDING THE CODIFICATION OF CITY ORDINANCES WITH MUNICODE

City Attorney Alan Lathrom stated 72 of the 77 chapters of the Code of Ordinances have been reviewed, updated and confirmed to MuniCode. Mr. Lathrom stated he will have the final 5 chapters to MuniCode by the end of the week.

## DISCUSSION AND POSSIBLE DIRECTION OR ACTION REGARDING THE USE AND MAINTENANCE OF THE PARKING LOT AT THE FARMERSVILLE FIRST BAPTIST CHURCH

During a recent meeting regarding Public Safety Sunday, Bart Barber with First Baptist Church asked Mayor Helmberger of a Maintenance Agreement regarding the parking lot at First Baptist Church. The City paved the parking lot through a grant. The City has been responsible for the maintenance of the parking lot; however Mr. Barber expressed concerns if the City restripes the parking lot to what extent would be shared. Therefore, the Church has asked for a basic agreement. City Manager John Moran stated an agreement regarding striping could be memorialized in the minutes agreeing to share the cost of striping equally with the Church. Mayor Helmberger stated he would like the City and Church to have an agreement much like what has recently been approved for the First Methodist Church parking lot. This item is to be returned at the next Council Meeting with an agreement.

## UPDATE ON THE IMPLEMENTATION OF NEW WATER AND SEWER RATES

Public Works Director Ben White stated that all water and sewer rates have been implemented and billed according to the recent rate increase. The next meter reading will have recorded the size and style of meter to complete the rate increase changes.

## DISCUSSION AND POSSIBLE DIRECTION RELATIVE TO THE SIDEWALK REQUIREMENTS CONTAINED IN THE SUBDIVISION AND THE THOROUGHFARE DESIGN MANUAL

Jim Foy stated the current standards for sidewalks are 5' wide which he feels unnecessary. The Design Standards are for 1' from the back of the curb line. The Council may also wish to consider have sidewalks placed 1' from the right-of-way. Public Works Director Ben White stated 1' from the right-of-way makes sense for utilities underground. TxDOT allows sidewalks to be built in their right-of-way with a permit. The City of Plano's requirements could be a good example for Farmersville to follow. Planning and Zoning will need to be directed since this item will need to be reviewed and conducted by the P&Z first with Public Hearings of changes. Then recommendations can be made to the Council for approval. City Attorney Alan Lathrom stated meandering sidewalks will also need to have an allowance and pedestrian easements also will need to be addressed.

## DISCUSSION CONCERNING THE CITY'S HIRING PRACTICES AND POLICIES

Pansy Hundley expressed concerns of the hiring practices of the City, more particularly those aged 55 and older. Mrs. Hundley stated she has sources telling her that the City has not hired someone based on their age. Mayor Helmberger informed Mrs. Hundley that all laws regarding hiring are followed stringently. Mayor Helmberger continued that hiring is based on qualifications. Mrs. Hundley stated she felt experience was more important than schooling and if someone feels discriminated against that a

lawsuit must be filed. Mayor Helmberger assured Mrs. Hundley that all proper hiring practices are being followed.

While speaking of Personnel Policies, Mayor Helmberger asked City Manager John Moran how the new Personnel Policies were coming after being sent to University of Texas at Arlington. Mr. Moran stated this project has been placed on hold and will pick this up after the budget process has been completed.

REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

- Jim Foy requested a joint meeting with the School Board in October to discuss several topics including Rike Field, the strategic plan, joint use of facilities.
- Jim Foy requested to discuss subdividing blocks on 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Streets. More particularly building lots on unmaintained streets.

ADJOURNMENT

Council adjourned at 7:25p.m.

APPROVED

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Joseph E. Helmberger, P.E., Mayor

ATTEST

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Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
July 26, 2011

The Farmersville City Council met in called regularly called session on July 26, 2011 at 6:00 p.m. in the Council Chamber at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Paul Kelly, Billy and Jim Foy. Staff members present were Police Sergeant Brian Alford, Public Works Director Ben White, City Attorney Alan Lathrom, Fire Chief Kim Morris, Finance Director Daphne Hamlin and City Secretary Edie Sims.

CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors.

READING OF ORDINANCES – CONSIDER, DISCUSS AND ACT UPON SECOND READING OF ORDINANCE # O-2011-0726-001 ADOPTING DEFINITIONS AND REGULATIONS THAT REQUIRE A MINIMUM 6-TO-12 ROOF PITCH AND ESTABLISH MINIMUM FOUNDATION REQUIREMENTS FOR SINGLE-FAMILY AND TWO-FAMILY RESIDENCES

Mayor Helmberger opened this item for Council discussion. No one offered any comments for the second reading of Ordinance # O-2011-0726-001. Jim Foy motioned to approve the ordinance with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

PUBLIC HEARING – TO CONSIDER, DISCUSS AND ACT UPON A FINAL PLAT FOR LOTS 1-4 OF FARMERSVILLE MARKET CENTER II AND REPLAT OF LOTS 1R AND 3R OF FARMERSVILLE MARKET CENTER

Mayor Helmberger opened the Public Hearing at 6:05pm with no one speaking for or against amending the final plat for Farmersville Market Center. Mayor Helmberger closed the Public Hearing at 6:05:20pm.

Mayor Helmberger opened this item for Council discussion. Jim Foy confirmed the access road to County Road 607 is a mutual access road and not a public street. The plat shows the road is being a part of Lot 4 which enters County Road 607. Paul Kelly motioned to approve the Plat as presented with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

WORKSHOP – INFORMATION REGARDING TEXAS STATE SENATE BILL 100, ITS REQUIREMENTS, AND EFFECTS ON THE CITY'S ELECTION PROCESSES

City Secretary Edie Sims gave a report to the Council regarding the changes to the City's election due to Senate Bill 100 which came from the 2011 Texas Legislature. This bill allows the County Elections Administrator to have the authority to deny cities and schools the election equipment on even numbered years. Collin County has made such a decision due to lack of equipment for Federal and State elections which occur one week after city and school elections. Alternatives presented are changing the

election cycle to the November election date or changing the terms of office for elected officials. Neither alternative is recommended at this time. Due to the population size of Collin County, Farmersville is mandated to have a minimum of one electronic voting machine to accommodate handicapped voters the capability of voting by themselves. Researching machines and costs have been a priority and a request of \$10,000 is being made for this year's budget to accommodate purchasing one machine. The Farmersville ISD may share the cost; however Mr. Jeff Adams is waiting to hear from TASB on their reaction to SB100. Council will be kept abreast as news develops.

#### WORKSHOP – BUDGET WORKSHOP FOR FISCAL YEAR 2011-2012

City Manager John Moran presented a summary as a budget overview. With revenues being down from last year, the revenues have been estimated conservatively. The Library lost \$4,500 from a grant which partially funded their part-time employee. Mr. Moran encouraged the Council to highly consider increasing the effective tax rate plus 3% which will still show a shortfall in the General Fund of \$23,000 for 2011-2012. The reserves have declined in the Utility Fund due to the Utility Rate Study to assist in bringing down the initial cost of the rate increase measures to prevent rate shock. Salaries were distributed more equitably to relieve the General Fund. Mr. Moran did not include any raises for personnel. Mr. Moran also encouraged an increase of the tax rate to possibly the rollback rate. Health insurance has increased 7%. The City pays 100% insurance premium for each employee plus \$150 per month for unreimbursed health care. This amount has been reduced from \$1800 a year to \$1440. Workers Compensation costs have decreased 4% thanks to Police and Fire Departments. Property Insurance will increase since we did not have insurance coverage throughout the City. The overall City Insurance has been increased to be more realistic for catastrophic events; however final costs have not been submitted.

Paul Kelly stated safety programs should be recognized and continued with incentives to attain higher safety standards. Mr. Moran stated that the Public Works Department has had training to help prevent and protect from injuries. Training costs are included for the Fire Department and Police Department as they are at a very high risk of injury.

Mr. Moran stated he has presented a budget which is more or less balanced. On personnel requests, a question has been raised to hire a full time Fire Chief at \$62,500 plus benefits. The Fire Chief is currently paid part-time wages of \$12-15,000 with no benefits. The City has two public works employees who work full time with no benefits. Mr. Moran has requested the Council change these two employees to full time with benefits at a cost of \$19,671. The Public Works Director has requested a 6% salary increase for all Public Works staff costing \$17,369. Mr. Moran stated he does not expect the funds to be available for any salary increases.

Miscellaneous items that have been added to the budget include enforcement of mowing for overgrown lots of \$1,000 and security cameras at City Hall costing \$10,000. Also included was the full salary of the part-time library staff for \$7,800. If liens are collected against properties due to overgrowth, the funds will be replenished to the proper fund.

Items that were not budgeted in the presentation include security cameras on Chaparral Trail and in the City Park; City Hall maintenance of insulation replacement

and air conditioning duct replacement; electric system repairs estimated at \$750,000; water line replacement; sewer line replacement; streets; radio read water meters; mowing contract for approximately \$30,000; clothing for the Fire Department costing \$7,000 and an air conditioner for the Fire Department for approximately \$5,000.

The electric system repairs have been deferred pending the new contract with Sharyland. A draft contract is anticipated however funds need to be placed in Capital Improvements to prepare for improving electric lines and other repairs. Jim Foy suggested new electric rate increases which would generate funds for improvements.

The Farmersville Economic Development Corporation is funding a street inventory study to determine the cost to go out for bonds. The budget reflects a line item of \$50,000 for street repair which will not repair one street, only minor maintenance.

Mr. Moran stated that radio read water meters can save time reading meters, however software and hardware will cost \$20,000. Presently 6 Public Works employees read meters for two full days, and then spend minimally 4-6 hours doing re-reads. Mr. Moran encouraged the radio read meters as they help with efficiency and allow the readers to be aware of leaks in a home. The cost of labor could afford this equipment in one years' time. Mr. Moran stated he may address this issue at a later time through a Performance Contract and offer a comparison to view the savings.

In the current budget, funds were not budgeted for mowing. The City has subcontracted mowing which takes the full City Public Works staff 2-3 days every week during mowing season. Contractors come in 1-2 days per week due to a larger group of workers. Ben White, Public Works Director, stated it is very inefficient to have trained sewer line workers out mowing (as an example). The City has plenty of work using our trained staff on water lines and other projects rather than mowing. In the past, staff was augmented with seasonal workers. The problem is owning enough equipment and keeping it in working condition whereas a contractor hires their own employees and provide all equipment and maintenance for the equipment making it more cost effective for the City to use a contractor. Public Works only maintains the Chaparral Trail from the Spain Athletic Complex to Merit. The 4B Community Development Corporation funded a one-time expense to fertilize and weed & feed the Spain Athletic Complex which made a huge difference in the looks and performance of the fields. Mayor Helmberger questioned the mowing on the Kansas City Southern railroad which is not covered under a contract. Mayor Helmberger was informed that the contract with KCS railroad had expired and needs to be renegotiated.

Fire Chief Kim Morris stated that the Fire Department Volunteers pay for their own t-shirts and ballcaps. Each officer would like to have Class A uniforms to formerly represent Farmersville at functions where proper dress attire is required. Chief Morris also expressed that the air conditioner is not a necessity and could be put off.

City Manager John Moran stated that the electric infrastructure insurance along with the property/liability/worker's comp insurance are pending final numbers from TML. If a catastrophic event occurred in Farmersville, our electric lines would not be insured. Also pending will be an electric rate study which will also investigate wholesale rates. The cost for this study is approximately \$25,000.

Treated water rate increase from North Texas Municipal Water District (NTMWD), estimated at \$36,474 annually, will probably be a pass-thru to the residents of Farmersville. An estimated decrease from NTMWD for the wastewater treatment can be reused for repairs to our sewer lines. Also wholesale water contracts need to have the rates set to recover lost costs.

Mayor Helmberger concerned that the existing contracts reflect payment to fill the above ground storage tanks. Other contracts he has observed are charge \$1 per thousand gallons. Ben White, Public Works Director, stated he wants to ensure we don't discourage any of our contracted water sources since we have not met the full Take-or-Pay requirements with NTMWD but we do need to recover costs.

City Manager John Moran stated a program he would like to continue in this next year's budget is the Equipment Replacement Fund via interfund transfers. This program was started last year. New items that are in 2011-2012 budget include computer hardware for a Storage Area Network (\$1,000); Police Department patrol vehicle equipment (\$13,500); Police portable radios (\$4,000); Police mobile data computers (\$4,000); Police integrated computer system (\$12,000); Fire Department defibrillator (\$1,700); Fire Department radio headsets (\$3,000); Fire Department fire engine (\$15,000); Voting equipment (\$10,000) with a total of new items requested of \$66,200. The total amount in the Equipment Replacement Fund for Fiscal Year 2011-2012 is \$209,449.

Police Sergeant Brian Alford stated the Police Department has applied for a grant for the portable radios and the computers to accommodate the radios. The plan is to replace one radio per year through 2022. Sergeant Alford answered the question of the number of patrol vehicles with 6 police cars and 1 van used by the Code Enforcement and 1 2006 Ford Expedition which has 65,000 miles used by the Police Chief. Two Ford Crown Victoria's were purchased last year that have 12-16,000 miles. Two Dodge Chargers used for patrol have approximately 62,000 miles. Two older Crown Victoria's are used by the SRO Officer and the CID Officer with either having at or over 100,000 miles each. Jim Foy expressed concern that the year models we have should get 140-150,000 miles before needing to trade or remove from the fleet as they have a longer life. City Manager John Moran stated if the cars are not needed during this coming year's budget, the money can still be in the Equipment Replacement Fund to build a balance so that the vehicles will not have to be financed in the future. Mr. Moran recommended replacing one squad car per year. The Integrated System is software that provides all services out of Collin County according to Sergeant Alford. This System would allow all calls to be dispatched via computer to also include mapping. Another function of this System is to offer the Chief of Police a GPS to see where all patrol cars are located at any given time. Annual maintenance on this System if \$5,000. Paul Kelly expressed concerns of purchasing this System as he understood that was the reason the City purchased the notebooks several years ago to cut down on radio traffic hence cutting costs with Collin County Dispatch.

Mr. Moran stated that the response vehicle for the Fire Department was pushed back last year. Fire Chief Morris stating he welcomes all donations and searches for grant opportunities to fund purchase of fire vehicles. The Fire Department is currently borrowing the defibrillator from AMR Ambulance. Paul Kelly was concerned that every City vehicle is not equipped with this life saving equipment and including one at City

Hall. The only vehicles the City is paying for is the Quint which should be paid in 8-9 years and the pumper truck which will be paid off in 2014.

City Manager John Moran encouraged the Council to consider going to the roll back rate without requiring an election which will be \$.637899. If we use the effective tax rate of \$.60977, it will keep the budget as is with a shortfall. Mr. Moran encouraged a 3-4% increase to keep everything in the budget as presented.

Streets returned to the discussion as problems were described as insurmountable compared to the funds allotted in the budget. Jim Foy stated the Council must look seriously at a bond issue. Ben White also stated that storm drainage and lack thereof is a great percentage of our street problems which needs to be addressed. We can spend funds on repairing but it will ultimately drainage have to be replaced and updated.

#### WORKSHOP – DISCUSSION AND POSSIBLE DIRECTION REGARDING AN ORDINANCE REGULATING EXOTIC ANIMALS WITHIN THE CITY LIMITS

City Manager John Moran stated he had approached the Council a few months ago with a proposed exotic animal ordinance; however the topic was dropped. Presently the City of Farmersville does not have anything in place if someone decided to have a lion, cobra or other exotic animal. There is presently no way to deal with issues stemming from these types of animals, especially from a public safety standpoint. The need for this type of ordinance is not to be impunitive to anyone, only asking for direction to draft said ordinance. Anyone that currently has an exotic animal would be grandfathered and the ordinance would not be applicable. Paul Kelly asked how the ordinance would be enforced if those that have such types of animals are grandfathered. Mr. Kelly suggested that these animals be registered with the City so that any Public Safety personnel would know this type of animal is in a specific home. Mr. Moran stated an exception could be written into the ordinance for retail of these types of animals. Pansy Hundley stated she did not feel this was an issue at this time. Billy Long and Jim Foy agreed this is an issue of low priority but does need to be addressed. Council concurred to proceed with a draft ordinance after all other dedicated tasks have been completed.

#### CONSIDER, DISCUSS AND ACT UPON AWARD OF CONTRACTOR FOR PHASE III PRESENTED BY HAYTER ENGINEERING FOR RECOMMENDATION AND ALLOW THE CITY MANAGER TO EXECUTE A CONTRACT

Reeves Hayter with Hayter Engineering came to present the bidding information for Phase 3 of the Highway 380 Utility Relocation Project. The project will be utility relocation on Highway 380 from Floyd Street to Raymond Street which will complete the utility relocation along Highway 380. Mr. Hayter recommended the lowest bidder being AAA Sanitation for \$450,655. This is the same company that completed Phase 2 of the same project. The second lowest bidder was Piddard at \$495,000. Ben White, Public Works Director, stated that by using AAA Sanitation we will be in budget for this project. If another contractor is chosen, we will be over budget. Paul Kelly motioned to award AAA Sanitation the contract for Phase 3 of the Highway 380 Utility Relocation Project with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No items were requested for future agendas.

ADJOURNMENT

Council adjourned at 7:57p.m.

APPROVED

\_\_\_\_\_  
Joseph E. Helmberger, P.E., Mayor

ATTEST

\_\_\_\_\_  
Edie Sims, City Secretary

DRAFT



TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA - City Financial Reports

INFORMATION

PENDING

(II - B)



TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA - Police Department Report for the month of July

(II - C)



Farmersville Police Department  
134 North Washington Street  
Farmersville, TX 75442  
972-782-6141

## Farmersville Police Department Monthly Report July-11

Total Calls For Service:

**342**

### Tier 1 Crimes

Robbery:

**0**

Assault:

**5**

Theft:

**7**

Burglary:

**0**

Motor Vehicle Theft:

**1**

### Tier 2 Crimes

Forgery/Credit abuse:

**2**

Fraud:

**0**

Criminal Mischief:

**3**

Weapons:

**0**

DWI:

**1**

Public Intoxication:

**0**

Disorderly Conduct:

**0**

Drugs:

**0**

### Miscellaneous

Traffic Stops:

**116**

Citations:

**48 (63 violations)**

Alarms:

**3**

Major Accidents:

**2**

Minor Accidents:

**4**

Agency Assist:

**34**

### Cases filed with the District Attorney's Office:

Felony:

**0**

Misdemeanor:

**1**



TO: Mayor and Councilmembers

FROM: City Manager John Moran

DATE: August 9, 2011

SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report for the month of July

(II - D)

## FARMERSVILLE POLICE DEPARTMENT

## CODE ENFORCEMENT

JULY 2011

DATE	ADDRESS	VIOLATION	INSPECTION	WARNING	NOTICE VIOL	CITATION	CLOSED DATE	NOTES/CFS
7/1/2011	133 N Washington	Recheck-Good	X	X	X		7/1/2011	
7/1/2011	412 Jouette	No Garage Sale Permit	X	X			7/6/2011	Sent to City Hall
7/1/2011	551 W. Audie Murphy	Recheck-Tall Grass	X	X	X		7/18/2011	2ND NOV 7/1/2011
7/1/2011	1017 S. Main	Recheck	X	X	X			2ND Notice 7/21/2011
7/1/2011	413 S. Main	Recheck	X	X	X		7/1/2011	
7/1/2011	218 N. Washington	Recheck-Good	X	X	X		7/1/2011	
7/1/2011	316 Farr Hill	Recheck	X	X	X			2nd Ltr Sent 7/20/11
7/1/2022	712 S. Main	Recheck-Good	X	X			7/1/2011	
7/1/2011	China House	Recheck-Good	X	X			7/1/2011	
7/2/2011	710 Hill	Cars/Boat Front Yard	X	X	X		7/19/2011	
7/2/2011	304 Gotcher	Car Parked Front Yard	X		X		7/18/2011	NOV
7/2/2011	315 N. Hamilton	Car Parked Front Yard	X		X		7/18/2011	NOV
7/2/2011	417 Sherry	Garage Sale	X				7/2/2011	Had Permit
7/2/2011	606 Maple	Recheck-Good	X	X	X		7/2/2011	
7/2/2011	515 Maple	Pile Debris	X	X	X		7/21/2011	
7/2/2011	413 Maple	Brush-Back Yard	X	X	X		8/1/2011	NOV 7/18/2011
7/2/2011	501 Maple	Brush-Back Yard	X	X	X			Extended 7/21/2011
7/2/2011	131 N. Washington	Fence	X	X			7/18/2011	Spoke w/Owner
7/2/2011	216 N. Washington	Brush	X				7/18/2011	
7/2/2011	309 N. Washington	Appliances	X	X			7/18/2011	Spoke w/Renter
7/6/2011	315 Maple-Complaint	Trash	X		X		7/20/2011	No One would Answer Door
7/6/2011	401 College	Tall Grass	X	X	X		8/1/2011	Sent Letter 7/13/2011





7/18/2011	Lizabeth Green-Jackson	Tall Grass	X	X	X														2nd Ltr Sent 7/20/2011
7/19/2011	Ryanner LLC-Sycamore	Complaint-Tall Grass	X	X	X														Ltr sent 7/20/2011
7/19/2011	Church of JC-Sycamore	Complaint-Tall Grass	X	X	X														Ltr sent 7/20/2011
7/19/2011	303 Windom	Appliance	X	X	X														Spoke w/Owner
7/19/2011	218 Windom	Brush/Wood	X	X	X														Spoke w/Owner
7/19/2011	217 Windom	Tall Grass	X	X	X														Spoke w/Owner
7/19/2011	Tony's-McKinney	Appliance	X	X	X														Spoke w/Owner
7/19/2011	111 Wilcoxson	Take Pictures																	
7/19/2011	316 Farr Hill	Take Pictures																	
7/20/2011	515 Windom	Take Pictures																	
7/21/2011	Lizabeth Green-Jackson	Recheck	X	X	X														2ND Notice 7/21/2011
7/21/2011	512 N Main	Garage Sale-NO permit	X																Sent to City Hall
7/21/2011	508 Maple	To Many Garage Sales																	Explained they can only have 4 garage :
7/21/2011	213 Orange	Pile Debris	X	X	X														Sent Letter 7/21/2011
7/24/2011	203 Murchison	Car Parked Front Yard	X																
7/24/2011	150 S. Main	Pile Debris	X																Send Letter
7/24/2011	613 Maple	Numerous	X	X	X														Spoke w/Owner
7/25/2011	512 N. Washington	Brush	X																Left Card
7/25/2011	613 Maple	Search Warrant	X																
7/25/2011	McClouds-Complaint	Grease Trap	X	X	X														Spoke w/Owner

FARMERSVILLE POLICE DEPARTMENT

CODE ENFORCEMENT

JULY 2011

DATE	ADDRESS	VIOLATION	INSPECTION	WARNING	NOTICE VIOL	CITATION	CLOSED DATE	NOTES/CFS
7/26/2011	Waterford-Complaint	Junk Vehicle	X		X		8/1/2011	Stickered
7/26/2011	315 Maple	Give Citations	X	X	X		7/26/2011	Given copy of Search Warrant and Retu



**FARMERSVILLE POLICE DEPARTMENT  
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT  
MONTH: JULY 2011**

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIOL	CITATION	IMPOUND	CC SHELTER	CFS#
7/1/2011	Stray Dog	315 Farr Hill	Unable to locate						
7/1/2011	Pick Up Animals	Pound					X	X	
7/1/2011	Stray Dog	703 N. Main	Unable to locate						
7/1/2011	Animal Questions	210 Hill							Answered Questions
7/1/2011	Pick Up Trap	508 Summit							
7/1/2011	Pick Up Trap	Dyer's Drugs							
7/1/2011	Complaint	PR 100	Talked about Strays						Will give him a trap when one comes available
7/1/2011	Possum	412 McKinney	Dropped Off Trap						
7/2/2011	Loose Dog	314 Washington	Returned to Owner	X					
7/2/2011	Loose Dog	303 Prospect	Returned to Owner	X					
7/1/2011	Animal Cruelty	Pecan Creek	Accident						Dog Fell out of the Truck. Owner didn't know dog dragged. Taken to vet by owner







TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA – School Resource Officer Report

School is not in session, therefore this report will continue after school starts

(II - E)



**TO:** Mayor and Councilmembers  
**FROM:** City Manager John Moran  
**DATE:** August 9, 2011  
**SUBJECT:** CONSENT AGENDA – Fire Department Report for the month of July

(II - F)

FARMERSVILLE FIRE DEPARTMENT  
CITY COUNCIL MONTHLY REPORT  
JULY 2011

TOTAL RESPONSES MADE: 51

CITY: 34

First Responder Calls	23
Motor Vehicle Accidents	01
Grass Fires	01
Structure Fires	03
Public Assist	04
Gas Leaks	01
Unauthorized Burns	01

COUNTY: 25

First Responder Calls	11
Motor Vehicle Accidents	03
Grass Fires	02
Structure Fires	03
Public Assist	02
Trash Fires	01
Storm Damage	01
Unauthorized Burns	01
Gas Leaks	01

MUTUAL AIDS: 3

Josephine for a large grass fire  
Caddo Mills for a structure fire  
Princeton for a structure fire

OTHER ITEMS OF INTEREST:

1. This past month we were called out for downed power lines on FM 2194. As units began to enter the area large amounts of debris was found on the highway. It was also found that several structures had been damaged and trees and power lines blown down. No injuries were found and the National Weather Service was contacted and an investigator sent to the site. It was ruled a severe down burst of wind and not a tornado that occurred.
2. The department has gone to 4 man shifts 7 days a week (6:00 pm-6:00am m-f and 24 hr on weekends) to respond to minor calls the department receives )i.e. sick calls, lock-outs, unauthorized burns. Should a structure fire, major accident, large grass fire, etc. come in, all members will respond as usual. This is being done to help reduce the number of times individuals need to respond and will also save money on fuel for trucks not needed on certain calls.
3. The department will be hosting the Collin County Fire Association Meeting on September 28, 2011. The event will be held at the High School and Victor's Restaurant is catering the meal for \$750.00. This means we will not have to host again for another 6 years.





TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA – Municipal Court Report for the month of July

(II - G)

# FARMERSVILLE MUNICIPAL COURT

## MONTHLY REPORT JULY 2011

Cases Filed	79
Class C Complaints Received	0
Dispositions Prior to Trial	39
Pre-Trial Hearings Held	0
Non-Jury Trials Held	0
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	7
After Deferred Disposition	40
After Proof of Financial Responsibility	5
Compliance Dismissal	9
Dismissed at Trial	0
FTA's Issued	9
Warrants Issued	36
Total Outstanding Warrants	1431
Total Due from Outstanding Warrants	\$467,382.66
Warrants Cleared by Court	4
Warrants Sent to Collection Agency	593
Warrants Cleared by Collection Agency	1
Warrants Send to Omnibase	0
Warrants Cleared by Omnibase	0
Number of Disposed Cases	104
Total Revenue	\$11,378.83



TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA – Public Works and Customer Service Report for the month of July

INFORMATION  
PENDING

(II - H)



TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA – Main Street Report for the month of July

(II - I)

**Main Street Monthly Report  
July 2011  
Reported by Adah Leah Wolf, Manager**



**ORGANIZATION:**

11	4B Board meeting: preparation of agenda, handouts and associated meeting materials. New board members are David Reynolds, Charlie Whitaker, and Del Sergent. Budget for next fiscal year is under discussion. Representatives from the Farmersville Historical Society were present to discuss plans for downtown museum, which would be in addition to the Bain Honaker House.
19	Main Street Board. Paula Stogner updates Board on the Doggie Day Festival, and Candy Miller updates Board on Historical Society's ideas for a downtown museum.
28,29	Main Street Manger takes leave

**PROMOTION:**

1, 15	Doggie Day Festival Planning Meetings. Vendors are being solicited, as well as dog related demonstrations. Logo in progress.
2	Farmers & Fleas Market. Jeannine Langley, Citizen on Patrol, assists with rides to and from downtown.
9	Jennifer Chiappone and her band, the Frisky Biscuits, give a free concert at the Onion Shed.
20	Marketing Committee. Will have a presence at the State Fair via the Texas Lakes Trail booth.
	City website updates include photos of recent Audie Murphy Day.
14	Mayor attends Texas Travel Industry Workshop in Mesquite and brings info to the Marketing Committee meeting

**DESIGN:**

12	Meeting with Patti and Kevin Meguire regarding the building they have purchased at 301 McKinney. They will renovate for offices, and have requested architectural design assistance from Main Street for outside colors and window/door details.
14	Meeting with Pete Campbell regarding planned façade improvements. He has previously received architectural design assistance from the Main Street architect.
22	Meeting with J.W. Clark, Randy Clark and Dorothy Clark to discuss plans for covered patio on Tony's Restaurant building. They have received architectural design assistance from the Main Street architect.
29	Ceiling tiles in Main Street manager's office replaced and entire office cleaned; raccoon nests removed!

**ECONOMIC RESTRUCTURING:**

1	Met with Betty Graham, who is looking at possible purchase of downtown building.
12	Meeting with Adam Reed. Adam and Heather Reed's business is Critter Cabin, in the old McCraws Candy Building.
12	Met with Del Herrod, from Allen Community Outreach. They are opening a resale shop in the Towne Center shopping center, and plan to have a booth at the next Farmers & Fleas Market.
20	Farmersville Downtown Merchants Assoc meeting. New downtown business owner, Adam Reed attends.

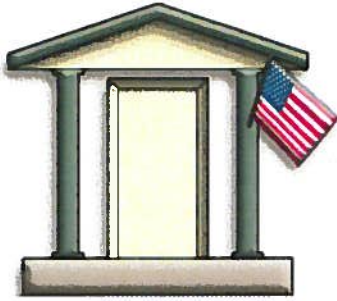
**Volunteers:** Approximately 220 volunteer hours were donated this month





TO: Mayor and Councilmembers  
FROM: City Manager John Moran  
DATE: August 9, 2011  
SUBJECT: CONSENT AGENDA – Library Report for the month of July

(II - J)



# Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

## Monthly Report

July – 2011

<b>Circulation</b>	<b>1915</b>
<b>Computer Users</b>	<b>600</b>
<b>Inter-library Loans Ordered</b>	<b>3</b>
<b>Patrons Saved \$ *</b>	<b>\$23,521.94</b>
<b>New Patrons</b>	<b>25</b>
<b>Volunteer Hours Donated</b>	<b>25 hours 30 minutes</b>

### Other Items of Interest:

#### Summer Reading Club attendance for July:

<u>Date</u>	<u>Kids</u>	<u>Adults</u>	<u>Theme</u>
7/6/2011	21	12	Here we come to save the day! – Fire Chief Morris read
7/13/2011	17	9	Don't we wish it was cold? – Wyndi read
7/20/2011	19	9	The world of Jan Brett – Wyndi read
7/27/2011	33	13	What's black, white and read? – C&S Media Managing Editor Donnita Fischer read
July Total:	90	43	= 133

On July 19<sup>th</sup> Trisha Dowell attended a NorthEast Texas Library System (NETLS) funded workshop in Frisco covering "Excel for Librarians."

On July 28<sup>th</sup> we were notified that we won a 2011 NETLS CE Scholarship to attend the Association of Rural & Small Libraries (ARSL) conference in Frisco, September 8-11, 2011. The amount is for \$200 to cover the cost of registration for one participant to attend the entire conference.

\* Patron Saved \$ Amount: This amount is how much our patrons save by borrowing books and videos from the Library versus buying them from a bookstore. It is a number that our automation system tracks when there is a price attached to a material.