



TO: Mayor and Councilmembers

FROM: John Moran, City Manager

DATE: June 28, 2011

SUBJECT: Receipt of Information Technology Report from Tony Linton and possible discussion

No Information attached

**ACTION: Receive information from Tony Linton**

(V - A)



**Farmersville**  
DISCOVER A TEXAS TREASURE

**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

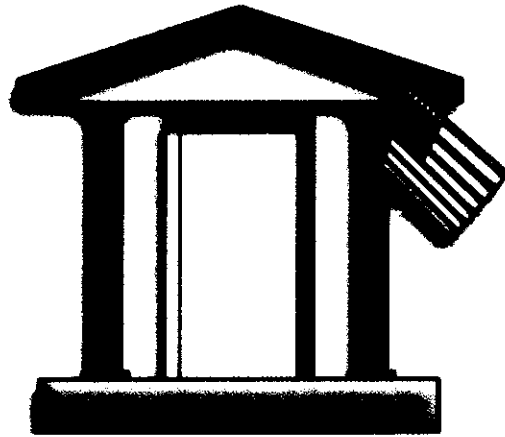
**SUBJECT:** Consider, discuss and act on Library Policies and Long Range Plan for the Library

Policies and Plan attached

**ACTION: Action as deemed by the Council**

(V - B)

# **Library Policies**



**Charles J. Rike Memorial Library  
Farmersville, Texas**

**June 2011**

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# **General Policies**

The goal of the staff at Rike Memorial Library is to provide our community an up-to-date and wide range of materials for their reading pleasure and enrichment, both written and electronic. We also strive to maintain a quiet atmosphere that is comfortable to all who come here and which lends itself to reading, schoolwork, research, and job searching activities.

Please be advised that we expect all patrons, regardless of age, to behave in a manner that is respectful of others and is conducive to the atmosphere of quiet that we wish to maintain. To this end, cell phones and pagers should be turned off or put on mute when entering the Library. For more complete information, please refer to our Patron Conduct policy.

Membership is free to anyone who lives in the state of Texas.

To get a card, a patron must provide a valid ID (such as: Social security card, official ID, drivers license, or other qualified photo ID) plus, a proof of mailing address such as a bill addressed or letter mailed to the patron.

No smoking, food or drink is allowed in the library.

No animals except for service dogs are permitted in the Library.

We offer copy and fax service. Copies are 10 cents per sheet, and faxes are \$1.00 per page either sent or received. Patrons are responsible for all copies printed and faxes received. The fax will be sent as soon as possible after being given to a staff member, but patrons coming to the circulation desk and incoming telephone calls take precedence over fax transmissions and copy requests.

## **Borrowing, Fines and Limits**

There is a limit of 1 video per household and 2 books per person the first time a patron checks out materials after receiving membership. After that it is 3 videos per household and 10 books/audio books per person.

The check-out time for videos is 3 days. There is one grace day (no fine) after the due date. After that the late fee is \$1.00 per movie per day with a maximum fine of \$5.00 per video.

The check-out time for books and audio books is 2 weeks. There is one grace day (no fine) after the due date. After that the late fee is \$ .10 per day per book or audio book with a maximum fine of \$4.00 per item.

Library materials can be renewed by phone or through our online catalog, linked from our website: ( [www.rikelibrary.com](http://www.rikelibrary.com) ). Our books and videos can be returned at the circulation desk during open hours, or after-hours in the book drop located behind the Library.

In the event that an item is lost or damaged, the borrower is responsible for the replacement cost of the item(s), a \$3.00 processing fee per item, plus any fines that have accrued before they can check out materials again.

If a patron has any outstanding fines or fees from overdue or damaged materials, all library privileges may be revoked.

## **Inter-Library Loan**

Materials from the collections of other public, academic, and special libraries may be borrowed through Inter-library Loan. Patrons who have been members for at least 6 months in good standing may request that the library attempt to locate books or copies of journal or periodical articles that are not available in the Rike Memorial Library.

Please be aware that some materials may not be available. Other libraries do not lend rare or fragile items, audio-visual materials, genealogy, microfilm or items designated as reference. We cannot request items that have a copyright date within the last 6 months.

Inter-library loan materials cannot be renewed and check out periods may vary depending on the due date of the lending library. Patrons who fail to return materials borrowed on their behalf will be charged the cost of the item (as determined by the lending library); and will lose Inter-Library Loan borrowing privileges.

## **TexShare Card Program**

Rike Memorial Library participates in the TexShare Card program available to anyone who lives in the state of Texas. To receive a TexShare Card from us, a person must be a patron in good standing of our Library for at least 6 months.

# Patron Conduct

The Rike Memorial Library encourages people of all ages to visit the Library. We ask that all patrons respect the right of others to work and study in a quiet and comfortable atmosphere. Anyone violating this policy may be asked to correct their conduct or leave the Library.

Please turn off all cell phones and pagers or put them on mute or silent mode when entering the Library. We ask that cell phone conversations be taken outside of the Library.

Sports equipment of any kind (such as basketballs and skateboards) is prohibited in the Library and may be left at the circulation desk.

Use of devices such as a Walkman, iPod or personal music player must not be audible to other patrons.

Loud talk, running, and boisterous behavior are not appropriate in the Library.

No smoking.

Food and drink are not allowed.

Abusive, profane, derogatory language and/or behavior are not allowed.

Using Library computers to view sites inappropriate to a public library setting is not allowed.

Any Library staff has the right to enforce the behavior policy.

# Children

Rike Memorial Library encourages children to make use of the services of our Library. It is our hope that they will become regular patrons. But, responsibility for the care, safety and behavior of these children rests with the parent/guardian at all times.

Children are expected to adhere to the same rules of conduct as adults.

Under no circumstances should a child under the age of seven be left unattended at the library. The parent/guardian must remain with the child during the entire time they are in the Library.

In the case of children over the age of seven, parents may be notified at the determination of the Library staff if an unaccompanied minor's behavior in the Library becomes a problem.

It is the responsibility of the parent/guardian to know the Library hours. If an unattended minor is not picked up by a parent/guardian by closing time, he/she will be given the opportunity to make a call to his/her parent. Any minor who has not been picked up within 15 minutes after closing will be left in the care of the Farmersville Police Department.

Under no circumstances will a member of the Library staff transport a minor.

# Computer Use and the Internet

Rike Memorial Library is committed to providing an environment free from obscene or offensive materials. Computers are located in public areas and in order to maintain this commitment and to provide an experience that is comfortable for all Library users, those patrons using computers are required to refrain from visiting websites that display sexually explicit or obscene material.

Please be aware that because computer and internet security is technically difficult to achieve and the computers are located in a public area, we cannot guarantee confidentiality or privacy.

Although all of the computers here at the Library have anti-virus software, the Library does not assure that data or files downloaded by users are virus free. Neither the Library nor its staff is responsible for damages to equipment or data on a user's personal computer from the use of data downloaded from the Library's internet service.

All persons wishing to use a computer must sign in with their first and last names and the time of sign in. Computers are available on a first come, first serve basis.

Library staff can provide some assistance with the computers to the point that their skills and the traffic at the public service desk allow. Staff will not provide help with the following: social networking websites, chat rooms, instant messaging programs and games.

The Library is a place for all persons to feel safe and secure, and the usage of the Internet cannot compromise that right. Library staff has the authority to remove any patron who is acting irresponsibly, negligently, or without regard to other Library patrons.

The computers are normally available, subject to periodic maintenance and down-time, during the following library hours:

8:30 am – 5:55 pm	Tuesday and Thursday
8:30 am – 4:25 pm	Wednesday and Friday
9:00 am – 1:55 pm	Saturday

No children under the age of 10 are allowed to use the computers.

All children between the ages of 10 and 13 must have a parent/guardian come to the Library to complete and sign a permission form for the child to use a computer in the

absence of the parent. By signing that form the parent assumes the responsibility for their child's use of the internet.

Due to high usage, everyone is limited to one hour per day on the computer. If a patron is taking an online class or doing a job search, they may be granted extra time as needed at the discretion of library staff.

Printing is 10 cents per page. Patrons are responsible for all of their printing. If a patron needs help printing, the library staff can assist.

Any damage to equipment caused by a patron is the responsibility of the patron. Until the patron has paid for the replacement cost of the equipment damaged, their Library privileges may be revoked.

There is to be one person only at each computer station. Exceptions to this rule can be made by a Library staff person if there is a legitimate need for two people to be at the station.

Ear-buds may be signed out and there will be a \$2.00 fine in the event that a user fails to return them.

No cell phones or pagers. Please silence cell phones and pagers when entering the Library. If a patron needs to answer or make a call, we ask that they take the phone call outside.

Do not move, reboot, or turn off a computer. Adjusting the mouse for left hand or for easier access is permitted.

The Library reserves the right to update or change this policy at any time without notice. It is the responsibility of the patron to read and abide by the current version of the Computer Use and Internet Policy. By using the computers here at the Rike Memorial Library, patrons agree to abide by all Library policies.

# Gifts and Donations Policy

Rike Memorial Library appreciates and accepts gifts and donations from individuals and groups at the discretion of the Library Director. But, there may be times when new materials cannot be accommodated due to space restrictions.

Once received, the gift or donation becomes the unconditional property of the Library and can be subject to disposition at the discretion of the Library staff.

We ask that all donations be made at the counter and not in the book-drop or on the front porch.

## Material Donations

The following items will **not** be accepted:

- ❖ Nonfiction (factual materials) that were published more than five years ago. This includes many reference, technical, tax, legal, medical, educational and investment items.
- ❖ Encyclopedia sets unless they are published within three years of the current year.
- ❖ Items that are unusable: dusty, dirty, moldy or smelly.
- ❖ Items that have been kept in storage.
- ❖ Items that have been ripped, torn, marked or water-damaged.
- ❖ Condensed books.
- ❖ Newspapers.
- ❖ Phonographs or vinyl records.

## Monetary Donations

Monetary donations are quickly and easily used to supplement and provide additional Library materials and services. Though the Library accepts gifts of cash designated for specific purposes, money can be more effectively used when funds are allocated to the areas of greatest need. Money designated for specific purposes must be approved by the Library Director before the Library can accept.

## **Furnishings Donations**


The decision to accept furniture and equipment shall be made by the Library Director. In most cases, monetary donations will be encouraged in lieu of the actual item. The decision to accept will be based on need and space.

## **Tax Deduction**


Gifts and donations to the library are tax-deductible as provided by law. As a recipient of a gift or donation, the Library will not assign a monetary value to the item/s but will provide a statement showing the items if requested.

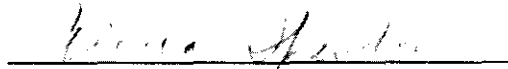
## Date and Signatures

The Library Board of the Rike Memorial Library, Farmersville, Texas has approved the content and implementation of the Library Policies.

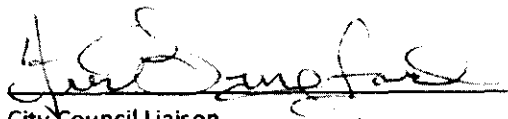
  
Chairman of the Board      3/8/11  
Date

  
Board Member      3/8/11  
Date

  
Board Member      3/8/11  
Date

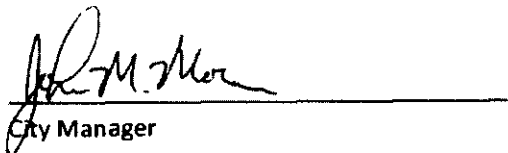
  
Board Member      3-8-11  
Date

  
Board Member      3-8-11  
Date

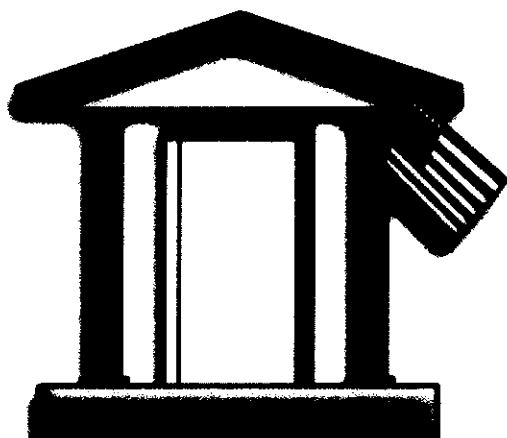
  
City Council Liaison      3-8-11  
Date

  
City Staff Member      3-8-11  
Date

  
Library Director      3-8-11  
Date

  
City Manager      3-9-11  
Date

# **Long-Range Plan**



**Charles J. Rike Memorial Library  
Farmersville, Texas**

**January 2011**

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- ❖ **Goals, Tasks and Outcomes/Impact.....6**
  
- ❖ **Review and Action Plan .....8**

## **Vision:**

We recognize that the Rike Memorial Library is a gateway to the community. Our vision is to provide quality educational, informational, recreational, and cultural resources and services to a diverse population. We are committed to giving individuals, families, and businesses an opportunity to expand their knowledge, encouraging personal growth, and enhancing the quality of life in our dynamic and changing community. The Library seeks to offer a broad and relevant collection to promote lifelong reading and learning, using current technology to increase access to information resources.

## **Mission:**

The mission of the Rike Memorial Library is to serve the community as a resource for information and to act as a technology gateway to online resources. We encourage people of all ages to read for learning and for recreation. We seek to provide a safe and comfortable environment that is conducive to the learning experience.

## **Introduction to Goals**

The following goals are to be accomplished over the course of the next five years, which address key strategic issues and support our vision and mission. They are not intended to address all of the issues facing the Library; rather, they are designed to focus the efforts of the Library Board and staff in providing materials and programs that meet the needs of our community.

**Goal 1:** Collection Development: Improve the accessibility of the Library, its materials and resources.

**Tasks:**

1. Weed the collection of old and irrelevant materials.  
Types of materials which may be weeded include:
  - Materials in poor condition.
  - Superseded editions.
  - Outdated materials.
  - Unneeded duplicate items.
2. Do a complete inventory of the Library's materials to ensure that our catalog is current and up to date with current holding information.
3. Update the Library website to be more user friendly and to highlight information about our databases.

**Outcome/Impact:** Improve the quality and accuracy of our Library catalog which makes materials and resources easier to find by users.

**Goal 2:** Collection Development: Evaluating and adding to the collection.

**Tasks:**

1. Evaluate existing materials and add new materials based on demand and diversity.
2. Continue to develop and promote our popular reading/high interest collections.

**Outcome/Impact:** This is a continuous process to maintain the collection, keep it up to date and relevant to the needs of our patrons and the community.

**Goal 3:** Market the Library to the community.

**Tasks:**

1. Create programs and partnerships that will offer more services to the community.
2. Participate in local community events and activities.
3. Make our brochure more available around town.
4. Partner with the newspaper to get published and make the Library's presence more widely known to our surrounding area.

**Outcome/Impact:** Raise awareness of the Library and to promote the services, activities and value of the Library to the community.

**Goal 4:** Increase information access through technology.

**Tasks:**

1. Offer Wi-Fi access to patrons who have mobile computers and devices.
2. Increase the number of public access computers available.
3. Install a "Library Catalog Search" computer for that purpose only.
4. Keep our computers and software up to date to reduce down-time for maintenance.


**Outcome/Impact:** By keeping our computers and technology up to date and running we are ensuring that users can find the information that they are looking for in a timely manner. Unemployed workers can come to the Library and have access to the internet to search for jobs, and students will be able to complete their assignments using our computers with access to all of our resources.

## **Review and Action Plan**


By October 1<sup>st</sup> of each year, the plan will be reviewed and adjusted according to the needs of the community and patrons of the Library.


## Signatures and Date

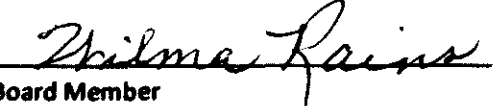
The Library Board of the Rike Memorial Library has approved the content and implementation of the Long-Range Plan.


  
Chairman of the Board      3/8/11  
Date

  
Board Member      3/8/11  
Date

  
Board Member      3/8/11  
Date


  
Board Member      03-8-11  
Date

  
Board Member      3-8-11  
Date

  
City Council Liaison      3-8-11  
Date

  
City Staff Member      3-8-11  
Date

  
Library Director      3-8-11  
Date

  
City Manager      3-9-11  
Date



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Consider, discuss and act on resignations tendered by Craig Overstreet from the Economic Development Board, George Crump from the Community Development Board and Wilma Rains from the Library/Civic Center Board.

Resignation letters attached

**ACTION: Accept resignations**

(V - C)

**June 14, 2011**

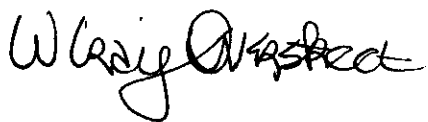
**City of Farmersville**

**Farmersville, Texas**

**To Whom It May Concern:**

**Please accept this letter as official notice of my resignation from the Farmersville 4(a) Economic Development Board, effective immediately. The time constraints caused by the scheduled noon meetings make it almost impossible for me to regularly attend these meetings. I have enjoyed my service to the City in this capacity and wish all of you continued success as we strive to make Farmersville a better place to live and work.**

**Regards,**

A handwritten signature in black ink that reads "W. Craig Overstreet". The signature is written in a cursive style with a large, looped "W" and "O".

**W. Craig Overstreet**

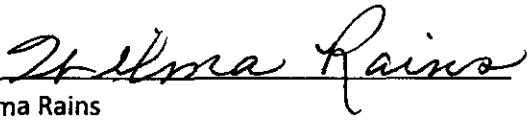
Sent June 14, 2011 at 7:58pm

Please accept my resignation from the 4B Board effective today.

George Crump

June 22, 2011

I wish to resign from the Library/Civic Center effective immediately. Thank you for the opportunity to serve the City of Farmersville.

  
\_\_\_\_\_  
Wilma Rains



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Consider, discuss and act upon appointments to boards and commissions including, but not necessarily limited to, the Community Development Board, the Planning and Zoning Commission and the Library/Civic Center Board.

Spreadsheet of applicants attached

**ACTION:** Consider and make appointments to boards and commissions

(V - D)

	Building & Property Standards	4A	4B	Library Civic Center	Main Street	Parks & Rec	P&Z	Senior Citizens
Russell Chandler	3					1	2	
Bob Collins *		1						
George Crump							1	
Susan Dann				3	2	1		
Jim Dawkins *		1	1	3	2			
Stefanie Hurst		1						
Chris Lair *		1	1					
Craig Overstreet		1					2	
Diane Piwko		2	1					
David Reynolds *		3	1	2				
Del Sergent			3	1		2		
Betty Sergent			3	1			2	
Loydell Seward *			1					
Thomas Waitschies	8	1	4	6	2	3	7	5

\* denotes lives out of  
City Limits



**Farmersville**  
DISCOVER A TEXAS TREASURE

**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Discussion and direction regarding the renaming of certain streets within the City

**No Information Attached**

**ACTION: Action as deemed by the Council**

(V - E)



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Update regarding the codification of the Farmersville Code of Ordinances

No Information Attached

**ACTION:** Receive Update

(V - F)



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Discussion and possible action authorizing the City Manager to contract with Collin County for Public Safety Dispatching, in an amount not to exceed \$23,000.00

**ACTION:** Approve or disapprove contracting for Dispatching through Collin County

(V - G)



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

June 14, 2011

CITY OF FARMERSVILLE  
Mayor, Joseph E. Helmberger, P.E.  
205 South Main  
Farmersville, TX 75442

Re: Agreement, Interlocal: Dispatch Services, Farmersville

Dear Mayor, Joseph E. Helmberger, P.E:

Enclosed please find three (3) copies of the aforementioned Agreement for your approval and signature regarding, the referenced services.

Please sign and return all copies for final execution to the Collin County Purchasing Department, 2300 Bloomdale Road, Suite 3160, McKinney, Texas 75071.

Upon completion, one (1) fully executed copy will be returned to you for your files.

Should you have any questions, please feel free to contact me at (972) 548-4124 or Metro (972) 424-1460, ext. 4124.

Sincerely,

Jennifer Turner  
Assistant Purchasing Agent/Contract Administrator  
Collin County Purchasing Department  
Fax# 972-548-4694  
Email: [jturner@co.collin.tx.us](mailto:jturner@co.collin.tx.us)

/jt  
Encl.

c: file

## INTERLOCAL DISPATCH SERVICES AGREEMENT

This agreement is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the City of Farmersville (the "City") and Collin County, a political subdivision of the State of Texas (the "County").

### RECITALS

1. The County, through the Sheriff's Office, owns and operates communication facilities used in dispatching its law enforcement and emergency service personnel.
2. The City desires to obtain certain dispatch services from the County. Therefore, under the authority of Texas Government Code, Title 7, Interlocal Cooperation Act, Section 791 et seq., the parties agree as follows:

### SECTION 1. DEFINITIONS

**DISPATCH SERVICES.** The term "Dispatch Services" means all services necessary for the Collin County Sheriff's Office to receive calls for law enforcement service within the City's jurisdiction and to dispatch the City's law enforcement personnel in response to such calls.

### SECTION 2. TERM

**2.01 TERM.** The term of this agreement shall commence on the 1<sup>st</sup> day of October 1, 2011, and shall continue in full force and effect through September 30, 2012.

**2.02 TERMINATION.** Either party may terminate this agreement by giving ninety (90) days written notice to the other party.

### SECTION 3. SERVICES

**SERVICES TO BE PROVIDED.** The County agrees to provide dispatch services through the Sheriff's Office to the City in the same manner and under the same work schedule as such services are provided in the operation of the County's law enforcement personnel.

**SECTION 4. NONEXCLUSIVITY OF SERVICE PROVISION**

The parties agree that the County may contract to perform services similar or identical to those specified in this agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

**SECTION 5. COMPENSATION**

**5.01** The dispatch service charges for FY2012 in the amount of \$22,858.96 shall be paid by the City in quarterly installments of \$5,714.74. This amount is based upon the prior year call volume at the rate of \$6.68 per radio incident.

**5.02 PAYMENT UPON EARLY TERMINATION.** If this agreement is terminated prior to the conclusion of a three-month period for which a payment has been made pursuant to Section 5.01 of this agreement, the entire amount paid shall belong to the County without prorating.

**5.03 SOURCE OF PAYMENT.** The City agrees that payments that it is required to make under this agreement shall be made out of the City's current revenues.

**SECTION 6. CIVIL LIABILITY**

Any civil liability relating to the furnishing of services under this agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this agreement.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court

of competent jurisdiction.

**SECTION 7. AMENDMENT**

This agreement shall not be amended or modified other than in a written agreement signed by the parties.

**SECTION 8. CONTROLLING LAW**

This agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

**SECTION 9. NOTICES**

**9.01 FORM OF NOTICE.** Unless otherwise specified, all communications provided for in this agreement shall be in writing and shall be deemed delivered, whether actually received or not, forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

**9.02 ADDRESSES.** All communications provided for in this agreement shall be addressed as follows:

(A) If to the County, to:  
Sheriff Terry G. Box  
Collin County Sheriff's Office  
4300 Community Avenue  
McKinney, Texas 75071

(B) If to the City, to:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Or to such person at such address as may from time to time be specified in a notice given as provided in this Section 9. In addition, notice of termination of this agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self  
Collin County Judge  
Collin County Administration Building  
2300 Bloomdale Rd. Suite 4192  
McKinney, Texas 75071

**SECTION 10. CAPTIONS**

The headings to the various sections of this agreement have been inserted for the convenient reference only and shall not modify, define, limit or expand the express provision of this agreement.

**SECTION 11. COUNTERPARTS**

This agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

**SECTION 12. OBLIGATIONS OF CONDITION**

All obligations of each party under this agreement are conditions to further performance of the other party's continued performance of its obligation under the agreement.

**SECTION 13. EXCLUSIVE RIGHT TO ENFORCE THIS AGREEMENT**

The County and the City have the exclusive right to bring suit to enforce this agreement, and no party may bring suit, as a third-party beneficiary or otherwise, to enforce this agreement.

**SECTION 14. PRIOR AGREEMENTS SUPERSEDED**

This agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this agreement.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.

“COUNTY”

COLLIN COUNTY, TEXAS

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

“CITY”

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Receive update regarding the solid waste and recycling Request for Proposals

No Information Attached

**ACTION:** Receive update

(V - H)



**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Receive update regarding the implementation of the new water and sewer rates

No Information Attached

**ACTION:** Receive update

(V - I)



**Farmersville**  
DISCOVER A TEXAS TREASURE

**TO:** Mayor and Councilmembers

**FROM:** John Moran, City Manager

**DATE:** June 28, 2011

**SUBJECT:** Update regarding the downtown parking ordinance

**ACTION:** Receive update

(V - J)