

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
June 23, 2015

The Farmersville City Council met in regular session on June 23, 2015 at 6:00pm in the Council Chambers at City Hall with the following members present: John Klostermann, John Politz, Leaca Caspari and Mayor Pro-Tem Jim Foy. Councilmembers absent were Mayor Helmberger and Michael Hesse. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, City Attorney Alan Lathrom, Finance Director Daphne Hamlin, Warrant Officer Rick Ranspot, Librarian Trisha Dowell, and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Pro Tem Jim Foy called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Pro Tem Jim Foy welcomed all guests and visitors. Edie Sims offered the invocation and led the audience in the Pledge of Allegiance to the American Flag and the Texas Flag.

Jim Foy announced the annual Audie Murphy Day on June 27th with the parade starting at 10:00am.

The Fire Department will be hosting the annual Sparks of Freedom event with fireworks on July 4th at Southlake Park.

City Manager Ben White announced the hiring of Loni Matthews, our new Customer Service Associate.

Item II – A) PUBLIC HEARING AMENDING ORDINANCE # 97-06 REGARDING ON-SITE SEWAGE

Jim Foy opened the Public Hearing at 6:03pm. City Manager Ben White stated discussions have been held with Texas Commission on Environmental Quality requiring our ordinance from 1997 be updated. The language was dated and we also needed to include representation by Bureau Veritas. Mr. Foy asked those in the audience FOR the changes to the ordinance to come forward. With no one coming forward, Mr. Foy asked for those OPPOSING the ordinance to come forward. With no one coming forward, the Public Hearing was closed at 6:05pm.

ITEM III – A) FIRST READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO AMEND ORDINANCE # 97-06 REGARDING ON-SITE SEWAGE

John Klostermann motioned to approve the ordinance as presented with John Politz seconding the motion. Motion carried with full Council approval.

ITEM IV – A) CONSIDER, DISCUSS AND ACT UPON CITY FINANCIAL REPORTS

Finance Director Daphne Hamlin presented the financial reports stating we are on track with the finances. City Manager Ben White stated he is looking for increases for the Electric Department. The meter readings have shown an increase and will match the usage as compared to last year. Jim Foy noted an increase with the TIRZ account. Ms. Hamlin stated the total amount shown is over the course of 2 years. Leaca Caspari

motioned to approve the Financial Reports with John Klostermann seconding the motion. Motion carried with full Council approval.

ITEM IV – B) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION TO RENEW THE CITY'S INVESTMENT POLICY

City Manager Ben White informed the City that included with the investment policy renewal, the City has submitted for an award to improve our transparency. John Politz motioned to approve the resolution as presented with John Klostermann seconding the motion. Motion carried with full Council approval.

ITEM IV – C) CONSIDER, DISCUSS AND ACT UPON A CONTRACT WITH SIMPLIFILE TO ALLOW E-FILING OF DOCUMENTS WITH COLLIN COUNTY CLERK'S OFFICE

City Secretary Edie Sims expressed how indispensable e-filing will be for the City of Farmersville. Collin County Clerk's Office utilizes this service to allow prompt filing of documents. The City save approximately \$100 for each trip to file documents with the exception of plats that must still be physically taken to the Collin County Clerk's Office. Leaca Caspari motioned to approve the contract with Simplifile with John Politz seconding the motion. Motion carried with full Council approval.

ITEM IV – D) CONSIDER, DISCUSS AND ACT UPON A SIGNAL DESIGN AT THE INTERSECTION OF FARMERSVILLE PARKWAY AND HIGHWAY 78

City Manager Ben White informed the Council of his efforts with TxDOT regarding the design of the signal light from a string pole design to the mast design as presented which has been approved through TxDOT. The signal control box will be moved by the car was on the West side of Highway 78. The electric pole alignment was questioned; however the lines can be raised to allow lighting. With the alignment, the area will be a well-lit intersection. The poles will be galvanized and will look good for the cornerstone entry to the City. Installation time will be next year. Mr. White stated staff recommends approval as presented.

Jim Foy expressed concern of the right turn lane between the street and sidewalk as curbing does not exist. Mr. White stated he will request curbing through TxDOT. Curbs are usually with the design of the street. Leaca Caspari motioned to approve the design plans as presented with John Politz seconding. Motion carried with full Council approval.

ITEM IV – E) CONSIDER, DISCUSS AND ACT UPON AN AGREEMENT WITH TXDOT FOR THE FURNISHING, INSTALLING AND MAINTENANCE OF TRAFFIC SIGNAL PREEMPTION EQUIPMENT

City Manager Ben White stated the agreement presented with TxDOT is to have equipment installed for a green light automatically for emergency vehicles such as ambulance and fire equipment. TxDOT will install the equipment but the City is responsible for the maintenance. This equipment is not on the other street light. With this agreement, the equipment could be installed on other signals in town. John Klostermann motioned to approve the agreement as presented with John Politz seconding the motion. Motion carried with full Council approval.

ITEM IV – F) UPDATE ON CHAPARRAL TRAIL PROJECT

City Manager Ben White indicated the rain has stopped and bollards are in process of being installed. Chains are another issue. The paint color for the kiosks is another issue as the color palate from the branding is trying to be used. With dryer weather, the project is expected to be completed in July. Mr. White indicated this is the last funding for the Chaparral Trail.

ITEM IV – G) UPDATE ON STREET, WATER AND WASTEWATER GENERAL OBLIGATION BOND PROJECTS

Per the activity sheet, City Manager Ben White indicated the street bond projects are closer to completion. The South Washington/Sid Nelson overlay is upcoming. The contractor is making good headway on South Washington and expect to have completed by the end of July.

Sid Nelson will be next then Locust Street overlays. The street signs will then follow and funding left over will be used on Jackson Street. There is a gap between the curbs and overlay which takes longer.

Jim Foy questioned Hamilton Street at McKinney. Mr. White stated he has made a deal with Ray Feagin to exchange the land for fire hydrants, depending on funds.

The water project at South Washington and Santa Fe is ongoing presently. Other water line projects are complete. The automated meter reading system is ongoing with meters being installed as time permits. Floyd, Main Street and Highway 380 water line project has been completed. Hill Street is next from Buckskin, then Main Street to Summit. The projects will then switch from to the West side to encompass the south end of Farmersville Parkway.

Wastewater projects are being highlighted through the Community Development Block Grant. Presently the current wastewater project is going out for bids. Another wastewater item that is becoming a big issue is the Floyd Street liftstation that lifts wastewater from Advanced Fixtures. Mr. White stated he would like to complete the wastewater project on Locust Street before paving.

The sale of the last portion of the bond money is scheduled for Council approval in August. All streets are to be completed at the end of this calendar year through the last draw of the bond funds with the exception of Hamilton Street.

ITEM IV – H) UPDATE ON HIGHWAY 380 PROJECT

The completion of the TxDOT Highway 380 project is looking promising to be completed by September. The last ramp was paved. Striping crews are getting ready. City Manager Ben White has asked TxDOT to remove the Stop Signs on South Main. The asphalt is being replaced under the bridge with concrete and the ramps will be used for 2 days to allow the concrete to dry. Mr. White expects to have the project entirely finished in time for Old Time Saturday in October.

Mr. White stated he will make a request regarding the direction sign for Historic Downtown Farmersville. Mr. White will also ask for a Main Street sign.

ITEM IV – I) UPDATE ON WASTEWATER TREATMENT FACILITY

City Manager Ben White reported Farmersville Economic Development Corporation has been asked to spend a healthy amount on the cost of \$1.8 million for engineering fees. The City has a 90 day capital fund to be used for capital expenditures for wastewater. The funds are performing well and the City has set aside \$100,000 for needed expenditures. The 90 day fund is a management style and is not required by ordinance. If the Council directs, the fund could be changed to 60 or 30 day fund for a couple of years to assist with the engineering costs. The same style of funding is being accomplished for the Electric Department as well. Each item for the engineering will be reviewed and ensured requiring the cost. Jim Foy expressed \$600,000 seems hefty for the design of the wastewater plant. He felt Kimley Horn needs to understand the City's requirements. A future meeting is planned to discuss the details and requirements to scope the project accurately. FEDC has set aside \$150,000 for this budget year which includes the routing alignment. Mr. White stated there is a cost savings if the City does the easements and began the talks with the land owners. In the next month or two, a master plan will be developed to include the existing plant and how to phase in the new plant. Phasing in the liftstations will also be considered.

ITEM IV – J) UPDATE ON ADA TRANSITION PLAN TASK FORCE

City Manager Ben White thanked the Task Force who has met twice in the past 3 months. The engineers input has been used for the downtown area to identify ADA needs. Planning and budgeting will be next for ADA projects. In order to get most items accomplished, funding will be the obstacle. Most of the comments regarding ADA needs are focused on the downtown area. The changes for our ADA needs have been driven by unfunded federal requirements.

Diane Piwko, residing at 200 McKinney Street, expressed concern regarding congestion problems and proposed taking away a handicap parking space in front of her store. She also expressed concern the Task Force has not contacted or worked with the businesses and property owner's downtown. Ms. Piwko stated if the parking spaces are removed from the center median, the parking, which is already limited downtown, will become worse. Ms. Piwko also stated the report provided by the ADA study reflected her business name improperly. Apartments need to be considered as well while contemplating the parking needs.

Mr. White stated he only presented the recommendations made by the ADA study. He is still wanting input from citizens and businesses. There are needs that must be addressed within a limited amount of space. Much more work is still ahead.

Roy Blevins, business address of 102 McKinney Street, expressed concern that a handicapped parking space is in front of his store that is used by the business owner next door. Mr. Blevins stated businesses should park in the center or rear of the buildings and allow the parking spaces in front of the stores be used by customers only.

Sarah Jackson-Butler, business addresses of 204, 206 and 208 McKinney Street, stated she felt the same regarding Diane Piwko's comments. Currently in front of 208

McKinney Street is a handicap ramp. It is hard to use as it is and Ms. Butler would rather the ramp area become a standard parking slot.

Jim Foy stated this is the first pass at long term solutions. The process will be finely tuned and over time will require more input. The next step is to turn over the projects to the engineer so planning for specific construction items can be planned. Real cost estimates can be included to be budgeted and paid for as we go. Mr. White stated this is setting high level requirements.

Roy Blevins came back to the Council and expressed his main objection to having an ADA ramp at a very dangerous and busy intersection such as McKinney and North Main. People do not stop on Main Street and he feels the ramp should be moved to the middle of the block for safety purposes.

ITEM IV – K) CONSIDER, DISCUSS AND ACT UPON A MARKET PARTICIPATION AGREEMENT BETWEEN THE CITY OF FARMERSVILLE AND ERCOT

City Manager Ben White stated the agreement presented is required by ERCOT as a participant in the ERCOT grid. The agreement is a standard form for a Load Serving Entity (LSE) which Farmersville Electric is. ERCOT controls the electric grid. Mr. White recommended approval of the agreement as presented. John Klostermann motioned to approve the agreement as presented with John Politz seconded the motion. Motion carried with full Council approval.

ITEM V) BUDGET WORKSHOP – DISCUSS PROPOSED FISCAL YEAR BUDGET FOR 2015-2016

Finance Director Daphne Hamlin came before the Council presenting a Proposed Budget with two items being funded. The performance increases for employees and the bunker gear for the Fire Department are the two items being considered outside the standard budgeted items.

City Manager Ben White stated this is a proposed budget that still needs whittling down. The tax rate has not been processed yet and more details will be given by the end of July for the bonds and tax rate.

The sales tax shown is the City's portion which has been projected with a reduction over last year's budgeted amount. There is an increase in permits, but the sale tax is dependent on spending in Farmersville. Jim Foy stated it is critical to add another Code Enforcement Officer.

Discussion was held regarding a budget retreat to study the budget. This might be something to plan for next year, so we should approximately \$5,000 to cover this expenditure.

The expenditures shown are the bottom line. The Enterprise Funds have reflected historical data. The Water Fund is definitely improving every year. Mr. White reported the hot temperatures have not been reminiscent as in the past which drive the Electric and Water Funds.

Currently the projections are \$120,000 less in transfers to the Electric Fund which is being conservative. Ms. Hamlin stated there has not been any increases to justify a change. The General Fund fully supports all personnel. All grant and bond monies do

not fund any employees as was common in the past. Funds are being utilized on projects.

Jim Foy stated we need to look for more revenues or cut costs to accommodate a balanced budget. Mr. White stated this upcoming year will be maintaining what we already have and not expecting to add or increase anything within the City. The streets and parks will remain on the same level as this current year.

Jim Foy asked for a spreadsheet to individualize each expenditure at the next budget workshop.

ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

Jim Foy requested a discussion of alleys, whether to require versus not requiring within our Subdivision Ordinance at the next meeting. No one else requested items to be placed on a future agenda.

ITEM VII) ADJOURNMENT

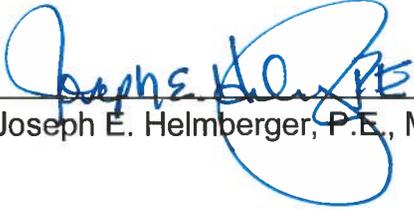
Council adjourned at 7:40pm.

ATTEST



Edie Sims, City Secretary

APPROVED



Joseph E. Helmberger, P.E., Mayor

