

**FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES November 14, 2011**

The Farmersville Community Development Corporation met on November 14, 2011 at the Best Community Conference Center with the following board members present: Loydell Seward, Jim Dawkins, Bill Daniel, Diane Piwko, Del Sergent, and Charlie Whitaker. Board member absent: David Reynolds.

RECOGNITION OF CITIZENS/VISITORS

Chairman Dawkins welcomed Main Street Manager Adah Leah Wolf, Public Works Director Ben White, Mayor Joe Helmberger, and Police Chief Mike Sullivan.

CALL TO ORDER

Chairman Dawkins convened the meeting at 5:47 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf.

CONSIDER FOR APPROVAL OCTOBER 10, 2011 MEETING MINUTES

On a motion by Bill Daniel, and a second by Del Sergent, the Board approved the meeting minutes of October 10, 2011 as written.

CONSIDER FOR APPROVAL OCTOBER 2011 FINANCIAL STATEMENTS AND EXPENSES

On a motion by Diane Piwko, and a second by Loydell Seward, the Board approved the financials from October, 2011 as written.

UPDATE FROM BEN WHITE PUBLIC WORKS DIRECTOR

Public Works Director Ben White provided a monthly written summary for the month's activities, and highlighted the following:

ADA sidewalk grant: the city has allocated \$15,000 to apply to the grant match for this project.

Christmas tree: will be put up at the end of this week.

Public Works assisted with several events, including the Bike Ride, Scare on the Square, and the Doggie Day Festival.

Bids for Southlake gazebo electric work are still being sought.

Wildflower seed has been purchased for street intersections near the Chaparral Trail. The Garden Club contributed \$750 which has allowed for the additional wildflower sowing of the major street entrances into town.

Chaparral Trail: The bid for decomposed granite for the Chaparral Trail was less than anticipated, so the grant money may go farther than previously anticipated. White attended the Northeast Texas Trails Association meeting, and gave them a presentation on the Chaparral Trail improvements plan. In addition, presentations were given to the Rotary Club and to City Council. City engineer Eddy Daniel will prepare the bid package with engineering requirements for the Chaparral Trail improvements project by Feb. of 2012. The contractual end date of the grant is July 2014.

The maintenance crew is working on a buildings upkeep plan/schedule.

The Centennial Committee assisted with the Civic Center floor cleaning, and is in the process of getting the Civic Center leveled and the roof repaired. White continues to coordinate maintenance and repairs of the civic center, library and senior center with the Centennial Committee.

The Little League and the football association are looking at the possibility of hiring someone on a part-time basis to monitor the facilities on a daily basis.

DISCUSSION OF POSSIBLE NEW CITY HISTORICAL MARKER PROGRAM-LOYDELL SEWARD

Seward presented an idea for a city historic marker program, which would help in marking those historic buildings and sites in town which would not qualify for a state marker. Other cities have programs in

place, including Plano and Grapevine. The sites could also be identified on a map, available on the web. Seward will discuss the project with the Main Street Board and the topic may be revisited for possible 4B funding at a future date.

**DISCUSSION OF POSSIBLE PURCHASE OF DOWNTOWN SURVEILLANCE EQUIPMENT-
DIANE PIWKO AND POLICE CHIEF MIKE SULLIVAN**

In the past there have been instances of drive by window shootings with BB guns in downtown. Piwko reported that she looked at surveillance equipment for her building, only to realize that most consumer systems could not capture license plate detail. She asked Chief Sullivan to share information about more effective systems with the board. Sullivan has installed a system in the police building, and had some rough costs to share. For a cabled system downtown he estimates \$4500-\$5000 in equipment costs, not to include the labor of installation. These cameras would be able to read license plates, and would record 30 days worth of video onto DVR format. Sullivan feels this would be a useful tool, especially since there is one police officer on duty at night. After discussion, concerns were voiced by Daniel, Whitaker and Dawkins. Further discussion of topic will be held at next Main Street board meeting. Manager to ask other Main Street cities for their experiences with downtown surveillance.

DISCUSSION AND EFFECTIVENESS OF COMPUTER SOFTWARE-JIM DAWKINS

Dawkins suggested that 4B purchase project management software (Microsoft Project) at an estimated cost of \$500, to be used by Public Works Director for tracking projects and also potentially by the museum planning committee. Need to obtain licensing costs for use on several computers.

MAIN STREET MANAGER UPDATE

Main Street Manager Adah Leah Wolf provided a written monthly report for October 2011, and highlighted the following: The Doggie Day Festival was held on Nov. 5 in conjunction with the Farmers & Fleas Market; it will be evaluated at a wrap up meeting. Manager met with Collin College Foundation director to give feedback on ideas for changing donor recognition. Main Street hosted a rest stop booth at the Trick it Up Bike Ride, and the Manager assisted with the Scare on the Square event, which had good business participation this year. Downtown will be decorated for the holidays on Nov. 22 beginning at 5 PM and all were encouraged to participate.

WRAP-UP AND DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The next board meeting is planned for Monday, December 12, at 5:45 PM in the Best Center. A report from Parks and Recreation Board will be placed on the agenda. Also to be placed on the agenda- a discussion of land available for purchase near the Spain Athletic Complex and the Chaparral Trail.

ADJOURN

On a motion to adjourn by Bill Daniel, seconded by Del Sergent, the Board adjourned the meeting at 7:15 PM.

Jim Dawkins, Chairman

Attest:

Loydell Seward, Secretary