

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION (4B)
AGENDA ~ February 11, 2013
5:45 P.M. Best Community Center

I. PRELIMINARY MATTERS

Call to Order, roll call and recognition of visitors

II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- A.** Consider for approval January 14, 2013 Meeting Minutes
- B.** Consideration and possible approval of items for payment
- C.** Consideration and possible action regarding financial statements for January 2013 and required budget amendments
- D.** Budget and cash flow review
- E.** City Manager Report – Ben White
 - 1. Public Works update
 - 2. Discussion of need for grass seeding along new picnic area at Chaparral Trail and possible budget amendment
 - 3. Discussion and possible budget amendment for Farmersville Parkway restrooms
- F.** Main Street Program review and update – Adah Leah Wolf

III. ROUNDTABLE WRAP-UP & DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

IV. ADJOURNMENT

No action may be taken on comments received under “Recognition of Visitors”. The Board may vote and/or act upon each of the items listed in the Agenda.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office at 972/782-6151 or FAX 972/782-6604 for further information.

I, Adah Leah Wolf, Main Street Manager of the City of Farmersville, certify that the above Farmersville Community Development Agenda for February 11, 2013 was posted in the regular posting place of the City of Farmersville on February 8, 2013 at 5:00 p.m.

Adah Leah Wolf, Main Street Manager

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES **January 14, 2013**

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation met on January 14, 2013 at the Best Community Conference Center. President Diane Piwko convened the meeting at 5:47 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf. The following board members were present: Diane Piwko, Leaca Caspari, Jim Dawkins, Phil Weiss, David Reynolds, Del Sergent and Dick Seward. President Piwko welcomed Main Street Manager Adah Leah Wolf, City Manager Ben White, Mayor Joe Helmberger, Councilman Billy Long, Bill Daniel, Marianne Politz, and Janis May.

CONSIDER FOR APPROVAL NOVEMBER 19, 2012 MEETING MINUTES

On a motion by Leaca Caspari, and a second by Del Sergent, the Board approved the meeting minutes of November 19, 2012 as written.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

A motion was made by Del Sergent to accept items presented for payment; motion seconded by David Reynolds and carried.

CONSIDERATION & POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR NOVEMBER AND DECEMBER 2012 AND REQUIRED BUDGET AMENDMENTS

A motion was made by Leaca Caspari to accept November and December financial statements as written; motion seconded by Del Sergent and carried. Motion by Jim Dawkins to amend payment to Wayne May for parking lot taxes by \$104.43; motion seconded by David Reynolds and passes.

FARMERSVILLE HERITAGE MUSEUM PLANNING UPDATE—BILL DANIEL

Bill Daniel provided the following museum planning update: He showed the Board museum renderings provided by Chase Daniel, senior year architect student at Virginia Tech. Features include an exterior walkway along the North side, an exit door on the NE side, high windows on the South side, a possible awning on the West side, approximately 1600 square feet interior space. Boundary Solutions has completed a survey of the area. Eddy Daniel can have construction layouts completed in 30 days, after which costs can be estimated.

CTIY MANAGER UPDATE—BEN WHITE

Ben White provided a written report, and highlighted the following with illustrations: Spain Complex irrigation system on field 3 is complete. Surveys of Spain Complex and “new” land have been tied together with new elevations. Survey of Rambler Park and Farmersville Parkway is complete. One estimate for initial budgeting purposes has been obtained for building park restrooms, at \$78,000. Phase II of the Main Street Capital Fund grant sidewalk project is under construction. Decomposed granite trail improvements project is expected to be completed at the end of February. City was been awarded a Collin County Open Space Grant for Phase II of the Chaparral Trail; the bid package will go out soon. Our application has been completed for a TXDOT Enhancement Program Grant to complete the Chaparral Trail long range plan. Flagpoles at Library, Civic Center, and Public Safety

Building have been refurbished with interior mechanisms. A plan for landscaping and flags for the West (Main Street) side of City Hall has been completed by Oak Grove Landscaping.

MAIN STREET MANAGER REPORT—ADAH LEAH WOLF

Main Street Manager Adah Leah Wolf provided a written monthly report for November and December 2012, and highlighted the following: Comments can still be received on the city's comprehensive plan. City's website template is being updated. 24 plywood snowmen were distributed to business owners for decoration; this was a popular and festive project. Texas Highways conducted a photo shoot of Chaparral Trail, which will be featured in a spring issue. Renovations are in progress at 100 McKinney Street. Anlyn Brothers Coffee Company is now open. Three downtown businesses collaborated on a progressive holiday party. Downtown holiday decorating day was Nov. 20. The annual Main Street agreement was renewed with the Texas Historical Commission. Christmas activities had very good attendance on Dec. 8. City restriped the downtown parking areas. Construction of sidewalk from Bain Honaker House to Onion Shed is in progress. Holiday run planned by FHS cross country coach was held same day as Dec. Market and was successful. DFW Toys for Tots motorcycle run with over 800 motorcycles came through town on Dec. 1; we are talking with them about hosting the line up next year. Audie Murphy Day planning resumes this month. On Jan. 25 the regional North East Texas Trails Coalition will be hosted in town, with 50 attendees expected. Winter Main Street manager training will be in Llano Jan 30-Feb. 1.

WRAP-UP AND DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

Next board meeting to be held February 11, 2013, at 5:45 PM in the Best Center. Agenda items to include budget and cash flow review, Parkway restrooms, Main Street Program review, land payments schedule.

ADJOURN

On a motion to adjourn by Jim Dawkins, seconded by David Reynolds, the meeting adjourned at 7:23 PM.

Signatures:

Diane Piwko, President

Leaca Caspari, Secretary

Farmersville Community Development Corporation
 Financial Statement
 For the Fiscal Year Ended September 30, 2013

	October	November	December	January
Beginning Bank Balance	49,726.77	\$79,563.99	\$88,926.17	\$89,474.91
Deposits:				
Sales tax deposits	13,768.94	14,396.28	\$13,677.33	12,126.80
Interest income-bank	3.25	3.11	\$3.74	3.75
Transfer to TexPool				
Transfer From Texpool to First Bank	100,000.00			
Refund from Boudnary Solutions				1,200.00
Reimbursement for Marketing				
Reimbursement for Main Street Mgr.				
Adjusting Entry				
Total Revenues	163,498.96	93,963.38	102,607.24	102,805.46
Disbursements:				
Main Street	56,387.91		\$ 452.17	841.75
Miscellaneous		\$ 756.52	\$ -	
Marketing	881.00	\$ 1,095.93	\$ 10,118.07	
Reimburse city for accounting				
Chaparral Trail Improvements				\$ 800.00
Collin College Scholarship sponsorship				\$ 2,500.00
Chamber of Commerce				
May Taxes		\$ 438.70		
Bain Honaker House Restoration	5,000.00			
Downtown Museum seed money	20,000.00			
Christmas Activities		\$ 1,080.00	\$ 896.03	
Farmersville Parkway Survey				\$ 2,200.00
Splashpad Restrooms				
Historical Marker for Post Office Bldg				
Land purchase	1,666.06	\$ 1,666.06	\$ 1,666.06	\$ 4,998.18
Fire Works				
Flag Pole installation				\$ 2,762.60
Total Expenses	83,934.97	\$ 5,037.21	\$ 13,132.33	\$ 14,102.53
Ending Bank Balance	79,563.99	88,926.17	89,474.91	88,702.93
TEXPOOL Balance	84,740.20	\$84,751.13	\$84,761.97	\$84,769.05
Interest income-TEXPOL	16.70	10.93	10.84	7.08
Total Available Funds	164,304.19	173,677.30	174,236.88	173,471.98