

**FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION (4B)**  
**MINUTES July 8, 2013**

**CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS**

The Farmersville Community Development Corporation met on June 10, 2013 at the City Council Chambers. President Leaca Caspari convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: Leaca Caspari, Dick Seward, David Reynolds, Barbara Stooksberry, David Ketcher, and Donna Williams. Absent: Phil Weiss. President Caspari welcomed Main Street Manager Adah Leah Wolf, City Councilman Jim Foy, Mayor Joe Helmberger, City Manager Ben White, City Secretary Edie Sims, Fire Chief Kim Morris, and visitors: Ricky Sims, Clara and Austin Hill, Diane Piwko, Margaret and Mike Vigil, Bryan Williams, Kim Morris, Matt Busby, and Doris Williams.

**SWEAR IN AND WELCOME NEW BOARD MEMBERS**

City Secretary Edie Sims swore in new board member David Ketcher. Donna Williams had been previously sworn in by Sims. All new members were welcomed.

**REVIEW OF 4B PURPOSE, 4B HISTORY, AND BUDGET PROCESS/TIMELINE**

Reference notebooks were given to all board members, and President Caspari provided a brief review of this material. Everyone was asked to read and study the notebooks, and bring any questions to the next board meeting.

**CONSIDER FOR APPROVAL JUNE 10, 2013 MEETING MINUTES**

On a motion by David Reynolds, and a second by Dick Seward, the Board approved the meeting minutes of June 10, 2013 as written.

**CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT**

A motion was made by David Reynolds to accept items presented for payment; motion seconded by Donna Williams and carried.

**RESOLUTION DESIGNATING TEXPOOL ACCOUNT REPRESENTATIVE**

Dick Seward nominated David Reynolds to serve as Texpool (monetary fund) representative; motion seconded by David Reynolds. With no further nominations received, Reynolds will serve as designated representative.

**CITY MANAGER REPORT—BEN WHITE**

City Manager Ben White presented a written monthly update for June. New doors are awaiting installation at Spain Athletic complex. Irrigation work in the downtown median will begin in July, and the hanging baskets installed after that work is completed. The Sparks of Freedom fireworks event was a success. Fire Chief Kim Morris reported attendance of 3500-4000 people, and thanked the 4B Board for their contribution to the event.

Splashpad restrooms update: Restroom design and engineering is complete. Project has been divided into portions so that it will attract more bidders. There are some options, including having the city pour the foundation. The location has been sited on the land. Signage replacement for splashpad is one portion that White considers critical to complete at this time.

Continued Onion Shed vandalism has led City Manager and City Council to recommend the installation of a security camera system. Police Chief Mike Sullivan has obtained a bid for a system, and details were

provided to the board. White requested \$7,500 from the 4B board this fiscal year to pay for this urgent need.

Flagpole improvements project: White reported that flagpole/landscaping improvements at City Hall could not be completed within this fiscal year. He recommends moving forward with either the Freedom Plaza portion of the project (would fall within budgeted amount for this fiscal year), or moving forward with the Farmersville Parkway portion of the project (which would require a budget amendment of approximately \$5,000.)

City will be applying for a Collin County Open space grant for the completion of the Chaparral Trail. This will mean a \$150,000 grant match. White asked the board to consider placing \$60,000 in the FY 14 budget and \$60,000 in the FY 15 budget toward this project.

### **CONSIDERATION & POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR JUNE 2013 AND REQUIRED BUDGET AMENDMENTS**

A motion was made by David Reynolds to accept the June financial statements as written; motion seconded by Donna Williams and carried. The Board directed City Manager to continue the flag project with the Freedom Plaza location improvements. This will not require a budget amendment. The Board directed the City Manager to move forward with replacement of signage in Splashpad, as part of the budgeted monies for Splashpad restrooms and improvements. This will not require a budget amendment. Motion was made by Donna Williams for a budget amendment of \$7,500 to proceed with installation of security camera system at the Onion Shed; motion seconded by David Reynolds, and passed unanimously.

### **MONTHLY MAIN STREET PROGRAM UPDATE—ADAH LEAH WOLF**

Main Street Manager Adah Leah Wolf provided a written monthly report for June, and highlighted the following: The Farmersville Heritage Museum board met, and is investigating sources for old lumber and tin. The Farmers & Fleas Market on June 1 was very busy due to the Yards of Yard Sales on the same day. The Audie Murphy Day committee met several times and had a successful event on June 22, with over 225 veterans in attendance. Donations of \$7680 will cover the expense of the event. Main Street architects were able to provide a quick turn-around of façade color design advice for 204-206 McKinney Street, now owned by Sarah Jackson-Butler. Façade work continues on Austin's Cleaners, with the first floor portion now complete. Work continues on 100 McKinney Street. Doris Williams has been given all of the previous Main Street architectural design advice from the files for the old Candy building which she recently purchased. The downtown merchants meeting was hosted by Carrie Varvil at Carrie's Floral Creations, and in July will be hosted by Sarah Jackson-Butler. Big Taco is nearing completion, and Ellee's Eatery and Antiques has opened at 106 McKinney Street.

### **DESIGNATE 4B REPRESENTATIVE TO MAIN STREET BOARD**

David Reynolds nominated Leaca Caspari as 4B representative to the Main Street Board; motion seconded by Donna Williams. With no further nominations received, Caspari will serve as designated representative.

### **DISCUSSION OF YEARLY BUDGET ITEMS FOR 2014 FISCAL YEAR**

President Caspari briefly reviewed these items which have received yearly support from the 4B Board: Main Street Program, Grant match for City Project, Marketing Program, reimburse city for accounting services, Collin College Scholarship sponsorship, Chamber of Commerce, May Building taxes, Christmas activities, land payments, and fireworks. She asked the board members to consider these items for discussion at the next meeting. The next meeting will also include a discussion of special projects; a *Project Grant Application Form* was included in the packet for review. Visitor Jim Foy reported that the Farmersville Heritage Museum Board would not be requesting moneys for the upcoming fiscal year, due to the slow process of receiving the nonprofit status. Visitor Diane Piwko requested that the National Register project be considered as a special project for the next fiscal year.

**DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

The board will meet next on July 29. Included on the agenda will be budget discussion including special projects, long term and short term goals, and an opportunity for Q & A regarding 4B training materials.

**ADJOURNMENT**

There being no further business, President Caspari adjourned the meeting at 7:14 PM.

Signatures:

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Leaca Caspari, President

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David Reynolds, Secretary