

**FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)**

**MINUTES** April 14, 2014 **DRAFT**

**CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS**

The Farmersville Community Development Corporation Board met on April 14, 2014 in the City Council Chambers at City Hall. President Leaca Caspari convened the meeting at 5:46 p.m. and announced that a quorum was present after roll call. The following board members were present: Leaca Caspari, Donna Williams, Paul Kelly, Dick Seward, and Barbara Stooksberry. Absent: David Ketcher. President Caspari welcomed Main Street Manager Adah Leah Wolf, and guests Matthew Terraro and City Manager Ben White.

**CONSIDER FOR APPROVAL MARCH 10, 2014 MEETING MINUTES**

Paul Kelly motioned to accept the March 10, 2014 minutes as written, with Donna Williams seconding the motion, which passed the full Board.

**CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT**

Paul Kelly motioned to accept the checks as presented for payment, with Donna Williams seconding the motion, which passed the full Board.

**CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR MARCH 2014 AND ANY REQUIRED BUDGET AMENDMENTS**

There was discussion regarding the variations in each month's tax revenue, and the city manager was asked to find out why there is such a wide fluctuation. Paul Kelly motioned to accept the Financial Statements for March as presented, with Dick Seward seconding the motion, which passed the full Board.

**REVIEW FY 2013 AUDIT**

The section of the city's FY 2013 audit which pertains to 4B was provided to the Board for informational purposes. The entire audit was approved by City Council earlier this month.

**DISCUSSION REGARDING FISCAL YEAR 2015 BUDGET PROCESS**

Grant request forms will be used to formalize budget requests for various projects, including requests for city projects. In May the board will draft a working budget for FY 2015, and complete the budget in August. One request has been received from the Farmersville Historical Society for roof repairs to the Bain Honaker House.

**MONTHLY MAIN STREET PROGRAM UPDATE—ADAH LEAH WOLF**

Main Street Manager Adah Leah Wolf provided a written monthly report for March and highlighted the following: The Chalk the Walk event was successful, with 45 spots sold and photos coverage in The Dallas Morning News and The Farmersville Times. Main Street has completed a one page restaurant coupon page including all of the restaurants in the Main Street district, which will be used to place in goodie bags for out of town visitors. Several downtown buildings sustained roof damage from the storm on April 3, and one awning was lost at Farmersville Auto Store. Mary Tate, a graduate student Master's candidate in Historical Preservation, will assist in completing the National Register Nomination. Ellee's Eatery has closed. Shop WagJack has doubled its sales area by expanding into the back area (206 McKinney Street). Main Street has nominated Austin's Cleaners for a Collin County Historical Commission Preservation Award.

**CITY MANAGER REPORT—BEN WHITE**

The City Manager provided a written report and highlighted the following: Doris Williams has signed an easement agreement with the City, which provides a strip of property to the city which will allow infrastructure improvements in the “alley” area behind 100, 102, 104, and 106 McKinney Street buildings. The City Manager has been very busy with the city taking on the electrical system. New stands will be needed at the Spain Complex and at the Riding Arena. A three person seasonal work crew was installed to take care of parks. New doors are complete at the Civic Center and the Library, donated by the Centennial Committee. The Splash Pad will re open Memorial Day weekend. Its sign is being remade by Brandon Industries. The city’s portion of the ice storm clean up is complete.

Barbara Stooksberry noted that the flags at the Senior Center and in the park need to be lit at night. Leaca Caspari noted a need for screening (fencing or plantings) behind the Splash Pad.

**DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

Additional budget request items will be discussed. The next meeting will be on May 12.

**ADJOURNMENT**

There being no further business, President Caspari adjourned the meeting at 6:50 PM.

Signatures:

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Leaca Caspari, President

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Barbara Stooksberry, Secretary