

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)

MINUTES ~ September 11, 2017

5:45 P.M. City Council Chambers

PRELIMINARY MATTERS

The Farmersville Community Development Corporation Board met on September 11, 2017 in the City Council Chambers at City Hall. President John Politz called the meeting to order at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: John Politz, Cynthia Craddock-Clark, Katherine Hershey, John Garcia, Jesse Nelsen, and Tobey Ferguson. Others recognized were Adah Leah Wolf, Main Street Manager; Mayor Diane Piwko; Leaca Caspari, Donna Williams, Randy Rice, Randy Smith (late arrival) and City Manager Ben White. A prayer was given by John Garcia.

PUBLIC COMMENT

President John Politz opened the floor for comments; no one spoke.

CONSIDER FOR APPROVAL AUGUST 14, 2017 MEETING MINUTES

John Garcia made a motion to approve the minutes of August 14, 2017 as written. Motion was seconded by Jesse Nelsen and passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

Cynthia Craddock Clark made a motion to approve the items as presented for payment. Motion was seconded by Katherine Hershey and passed unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR AUGUST 2017 AND ANY REQUIRED BUDGET AMENDMENTS

John Garcia made a motion to approve the August 2017 financial statements as presented. Tobey Ferguson seconded the motion, which passed unanimously.

CITY MANAGER REPORT / CONSIDERATION AND POSSIBLE ACTION REGARDING REQUEST FOR BUDGET AMENDMENTS FOR CHRISTMAS LIGHTING AND NOVEMBER CLEAN UP DAY

Ben White presented a written report and explained the following:

A Rotary sign will be installed near the new shade tarp at the Splash Pad. The Gazebo will be repainted in time for the Christmas Parade. Bill Daniel continues to assist the city crew with tree pruning.

The city is facing some budget challenges this year; as a result, the money for labor for Christmas lights installation was removed from the city budget. The cost for installation of the same amount of lights as we used last year will be \$18,000. *Ben White requested a total of \$20,000 from 4B for this year's Christmas light installation.*

The fishing dock at Southlake is complete; floats to be installed next week. The Centennial Committee will be funding 35,000 for Library flooring replacement. The Public Amenities Board discussed new playground equipment. They want to come back to the 4B Board later with a specific request for new equipment.

The city is planning a community clean-up day on November 4; costs are projected to be around \$5,000. It would be for people who live within city limits. *Ben White requested that 4B fund \$5,000 for this clean-*

up day. The Board members discussed this project. John Politz said that we already have excellent garbage pickup services and doesn't think it is 4B's responsibility to pay for the whole amount. He suggested that 4B split the cost with the City. Toby Ferguson asked how the city educates the public on what items can be picked up, and suggested we communicate this to residents on a quarterly basis. Katherine Hershey suggested we place a notice in the newspaper for several weeks leading up to the event. It has been a few years since the last clean-up day and Ben is not sure how it was organized. Toby Ferguson recommended that 4B pay half the amount this year with the city paying the other half, so that we can see how the event goes this year since there are so many unknowns. Katherine Hershey suggested a large banner to advertise the event. *John Garcia motioned that 4B amend the FY 2018 budget to add \$2,500 for the November clean-up day. Motion seconded by Tobey Ferguson, and was passed unanimously.*

Ben reported that the Main Street sidewalk grant is going forward. The engineering is complete and we are waiting on the state for environmental clearance. We have received a Department of Agriculture Community Block Grant to rebuild Rike Street from Beach to the Railroad. Water issues will be addressed at the same time. Work has begun on Camden Park. We have received funding from the Texas Water Development Board for wastewater system improvements; environmental clearances are still waiting. Big D Concrete will receive a water line from the city. They anticipate opening in June of 2018.

The board members discussed the Christmas Lighting budget amendment request. John Politz pointed out that the 4b Board has provided funding for Christmas lights in the past: in FY 15 funding \$8,000; in FY 16 funding \$5,000; and in FY 17 funding of \$6,200. This is a total of \$19,200 over the past three years. John Politz pointed out that the city is not investing anything in this year's budget for the lighting, and is asking 4B for the entire amount of \$20,000 this year. Ben White explained that the city budget is in deficit this year. Cynthia Craddock Clark asked, "if 4b doesn't provide this funding, then there will be no lights this year?" She said that the lights are one of the city's treasures. John Politz and John Garcia said they feel this cost should be a cooperative effort with the city. Katherine Hershey asked if volunteers could provide some of the labor. Mayor Piwko suggested that we could eliminate the outlining of the buildings to save money. *After discussion, Cynthia Craddock Clark made the motion that the city be asked to contribute toward this project; and 4B would match the city's contribution. Motion seconded by Jesse Nelson and passed unanimously.*

DISCUSS MAIN STREET MANAGER SEARCH PROGRESS

Ben White explained that the job description has been posted and the city is getting some responses. A manager will not be hired unless a qualified applicant is received. The position has been posted on TML and other list serves.

John Politz requested that the 4B Board and Main Street Board have input into the hiring process in this way: he requested that Mike Goldstein, Cynthia Craddock Clark and himself (4B officers), as well as Randy Rice (Main Street Board chairman) attend the interviews. Ben White agreed that this is a good idea, and suggested that the city narrow the field first and have the group participate in the 2nd series of interviews. He asked that Ben confirm that this process does not go to City Council.

Ben White confirmed that the process does not go to city council. He is fine with the 4B/Main Street board representatives being involved in the process, particularly since the new hire will need to be able to interface with the boards.

MAIN STREET MANAGER UPDATE

Main Street Manager Adah Leah Wolf presented a written report for August 2017, and highlighted the following: Main Street files are being sorted and archived. The Sept. 2 Farmers and Fleas Market was

very busy and featured barbeque and homemade ice cream. Information was provided for 60 goody bags that the Chamber provided to the Bugtussle classic Car Trek participants were who downtown on August 26. A copy of the updated Downton Shoppers Guide was distributed. The FEDC has completed a 3 minute video to be used to attract new businesses to town. Also, Ultra Expeditions posted a YouTube link to a drone video of the Chaparral Trail. Links to both videos will be sent to the board for viewing. This group is planning a trail run on Saturday, October 21. The Post Office has re installed its windows after they have been restored. They have also replaced the glass exterior light fixtures. Kevin Brock has completed needed repairs to the façade of his building at 129 S. Main Street. The Clay Potter Auction building is getting the back wall reinforced. 110 McKinney Street is for sale or lease by owner Dixie Shinn. 124 McKinney Street is available for lease by owner Ray Feagin. Klint Rybicki has purchased 107 McKinney Street and will have offices for lease. Main Street board training will be provided in Celina in September.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The next board meeting will be held on October 9, 2017.

ADJOURNMENT

There being no further business, John Politz adjourned the meeting at 7:27 PM.

Signatures:



John Politz, President

Cynthia Craddock-Clark, Secretary