

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION (4B)
AGENDA ~ June 12, 2017
5:45 P.M. City Council Chambers

I. PRELIMINARY MATTERS

Call to Order, roll call and recognition of visitors

II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- A. Consider for approval May 8, 2017 meeting minutes
- B. Consideration and possible approval of items for payment
- C. Consideration and possible action regarding financial statements for May 2017 and any required budget amendments
- D. Discuss budget process
- E. City Manager Report - Ben White
- F. Main Street Manager update - Adah Leah Wolf

III. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

IV. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors". The Board may vote and/or act upon each of the items listed in the Agenda.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 972/782-6151 or FAX 972/782-6604 for further information.

I, Adah Leah Wolf, Main Street Manager of the City of Farmersville, certify that the above Farmersville Community Development Agenda for June 12, 2017 was posted in the regular posting place of the City of Farmersville on June 9, 2017 at 5:00 p.m. and remained so posted continuously at least 72 hours preceding the scheduled time of said meeting.



Adah Leah Wolf, Main Street Manager

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)

MINUTES ~ May 8, 2017

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation Board met on May 8, 2017 in the City Council Chambers at City Hall. Chairman Donna Williams convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: Donna Williams, John Garcia, John Politz, Mike Goldstein, and Cynthia Craddock-Clark. Donna Williams welcomed Main Street Manager Adah Leah Wolf, City Manager Ben White, Mayor Diane Piwko, City Council Liaison Leaca Caspari, and visitor Steve Caspari.

CONSIDER FOR APPROVAL APRIL 10, 2017 MEETING MINUTES

John Garcia made a motion to approve the minutes of April 10, 2017 as written. Motion was seconded by Mike Goldstein and passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

Cynthia Craddock-Clark made a motion to approve the items for payment. Motion was seconded by John Politz and passed unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR APRIL 2017 AND ANY REQUIRED BUDGET AMENDMENTS

John Politz made a motion to approve the April 2017 financial statements as presented. Mike Goldstein seconded the motion, which passed unanimously. There was discussion of joining forces with the Centennial Committee to assist with the lighting needs at the Senior Center parking lot. Mike Goldstein made a motion to approve a \$10,000 budget amendment to fund lighting the Senior Center Parking lot; motion seconded by John Politz and passed unanimously.

DISCUSS BUDGET PROCESS

A timeline was provided for the budget process, as well as copies of project request funding forms, and a comparison of the last three years budget. The budget discussions will continue during future 4B board meetings.

CITY MANAGER REPORT

City Manager Ben White provided a written report and highlighted the following: Halff will produce a bid package for a new parking lot at the Spain Athletic Complex. Rotary is purchasing a shade sail for the splash pad. Twelve new 5 gallon size trees have been planted on Farmersville Parkway and four new trees in the City Park. The fishing dock wood has been ordered; treated lumber will be used. Ben will propose to Centennial Committee the following projects: Senior Center parking lot, \$20 K; Senior Parking lot lighting, \$20K; Repair of mold damaged flooring at Library, \$33 K. The Main Street grant for ADA improvements is awaiting the final go-ahead from the USDA. Awning contractor to replace awning at Chamber. Silent railroad crossing in the works, and new traffic counters have been ordered. Ben encouraged city board applications. Board may want to consider paying for centralized plaque to commemorate the National Register district. Another meeting will be held with representatives of the Centennial Committee, with Mike Goldstein present to represent the 4B board.

MAIN STREET MANAGER UPDATE

Main Street Manager Adah Leah Wolf presented a written report for April 2017, and highlighted the following: New Main Street Board and 4B Board notebooks have been prepared. The Plano Walking Club brought 38 members on Saturday to walk the trail, and the pee wee sports sign ups were at the

Market as well as the Fire Department selling tickets for the upcoming fish fry. The Chaparral Trail brochure is completed and will be printed. At the Preservation Celebration, the Boy Scout troop won the Young Visionaries award, and Adah Leah Wolf won the Excellence in Historical Education Award, and the Crowders were honored for their building restoration work. The original transom windows and ceiling tile have been uncovered at the WagJack Too building (208 McKinney Street). They are installing new front doors and uncovering the transom windows. The owners have applied for a 4A façade grant for the Wag Jack building (206 McKinney Street). Several new trees were planted this month along Farmersville Parkway, and along the Chaparral Trail, with assistance from Bill Daniel and the Boy Scouts.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The next board meeting will be held on June 12, 2017. The board will begin its budget discussions. John Politz suggested board consider staining the fence along the Chaparral Trail.

ADJOURNMENT

The Board thanked Donna Williams for her leadership and service to the board. There being no further business, Donna Williams adjourned the meeting 6:27 PM.

Signatures:

Donna K. Williams, President

John Politz, Secretary

Farmersville Community Development Corporation
 Financial Statement
 For the Fiscal Year Ended September 30, 2017

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	166,285.82	\$100,963.52	\$75,959.62	\$96,308.00	\$100,912.66	\$126,875.92	\$143,620.02	\$158,874.65				
Deposits:												
Sales tax deposits	29,345.45	26,077.17	\$22,405.42	17,726.04	29,103.92	\$19,719.79	\$27,272.05	\$26,110.60				
Interest income-bank	5.22	3.93	\$3.55	4.06	4.34	\$5.61	\$5.76	\$6.78				
Transfer to TexPool												
Transfer From Texpool to First Bank		(10.00)		(10.00)	(10.00)	-10.00	-10.00	-10.00				
Misc						\$14.64						
Misc. to balance o/s check from 2015-2016												
Misc. account adj								\$6.45				
Total Revenues	195,636.49	127,034.62	98,368.59	114,028.10	130,010.92	146,605.96	\$170,887.83	\$184,988.48	\$0.00	\$0.00		- \$
Disbursements:												
Main Street Personnel & Supplies	\$ 63,800.00											
Personnel												
Supplies	\$ 74.97	\$ 1,075.00	\$ 1,075.59	\$ 1,209.44		\$ 1,715.17	\$ 100.00	\$ 327.45				
Miscellaneous				\$ 160.00	\$ 160.00		\$ 240.00					
Reimburse City for accounting												
Chamber of Commerce	\$ 7,000.00											
May Taxes						\$ 595.77						
Christmas Activities												
Land Purchase	\$ 4,998.00			\$ 6,273.00			\$ 4,998.18					
Fire Works				\$ 4,998.00			\$ 6,000.00					
Bain Honaker House Restoration	\$ 3,800.00											
Farmersville Heritage Museum	\$ 10,000.00											
Chamber Trick it up bike ride	\$ 5,000.00											
Parks Improvement Grant		\$ 50,000.00										
Chaparal Trail Promotion			\$ 985.00	\$ 475.00	475.00	\$675.00	\$ 675.00	\$1,000.00				
Collin Collefe Foundation Sponsorship					2,500.00							
Total Expenses	94,672.97	51,075.00	2,060.59	13,115.44	3,135.00	2,985.94	12,013.18	1,327.45				
Ending Bank Balance	100,963.52	75,959.62	96,308.00	100,912.66	126,875.92	143,620.02	158,874.65	183,661.03				
TEXPOOL Balance	85,154.04	\$85,181.94	\$85,214.99	\$85,253.91	\$85,290.46	\$85,335.54	\$85,385.50	\$85,441.28				
Interest Income-TEXPOOL \$	27.67	\$ 27.90	\$ 33.05	\$ 38.92	\$ 36.55	\$ 45.08	\$49.96	\$55.78				
Total Available Funds	186,117.56	161,141.56	181,522.99	186,166.57	212,166.38	228,955.56	244,260.15	269,102.31				

Signed:



Farmersville

To: Community Development Corporation
From: Adah Leah Wolf, Main Street Manager/4B Staff Liaison
Date: 6/12/2017
Subject: Items for Payment

Main Street Expenses

Deborah Ranspot: admin assistance	\$245.00
Farmersville Historical Society: dues	\$20.00
Texas Historical Commission: yearly fee	\$535.00
TLC: IT support	\$50.00
Chaparral Trail Promotion	
Brown Outdoor Advertising: Billboard rental	\$950.00
Texas Bulletins: Billboard rental	\$200.00

Total	\$2,000.00
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Main Street Monthly Report
 May 2017
 Reported by Adah Leah Wolf,
 Main Street Program Manager



ORGANIZATION/ADMINISTRATION:

8	Main Street Board meeting.
3, 17, 24, 31	City Staff meetings attended
8	Farmersville Community Development Corp. Board meeting. Meeting preparation including handouts and posting.
2, 19	Administrative assistance provided by Debbie Ranspot.
25	Attended Chamber reception for Lisa Eastman

PROMOTION:

6	Farmers & Fleas Market—good attendance. Members of the Plano Walking Club were welcomed and given goodie bags
6	Spring Event at Lexington Lodge. Main Street provided informational handouts
11, 25, 31	Audie Murphy Day Committee planning meetings. Postcards were mailed to the entire 75442 zip code. Citizens on Patrol will assist with Parade. Linda Brown is assisting with merchandise sales. Sponsorship letters were mailed and donations are coming in.
17	E Newsletter sent to downtown businesses and building owners
19	Downtown field trip for Tatum students. Citizens on Patrol assisted with traffic crossings, and volunteers assisted with the tours. Approximately 220 students (K and 1st grade) attended and had the opportunity to see the well in the Potter building and make a wish with a penny, as well as hearing a brief example of auctioneering. Discussion was centered on fun and healthy things you can do in downtown. The children's artworks (their favorite sport) were hung in downtown windows.
20	The Collin County Historical Commission led a historical "cruise" which featured Audie Murphy and included stops at the Audie Murphy marker and the Post Office in downtown. Main Street provided information for the 50 participants' goodie bags.
25	Farmersville Heritage Museum Board meeting. Audie Murphy display has been installed in one of the exterior window display areas.
26	Ads placed for Farmers & Fleas Market; press releases sent.
	Updates to city Website made

DESIGN:

	Flowers have been planted in the downtown planters
	Renovations continue on the Wag Jack Too building (208 McKinney Street)
	Post Office is receiving repairs to windows.
	Farmersville Rotary Club has contributed a shade area to the Splash Pad, in time for Memorial Day!

ECONOMIC RESTRUCTURING:

18	Main Street provides presentation for downtown merchants and building owners about the National Register district and its benefits. Building owners were encouraged to purchase plaques celebrating their inclusion in the district. Information was also mailed to the building owners.
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Farmersville Main Street
Operating Account
Financial Statement
Period: May 1-31, 2017

Beginning Balance:	April 30, 2017	\$ 9,790.55
Plus:	Farmers & Fleas Market income	\$ 435.00
	Audie Murphy Day income	<u>\$ 6,775.00</u>
		\$ 17,000.55
Less:	Farmers & Fleas Market expenses	\$ 150.00
	Audie Murphy Day expenses	\$ 3,406.52
		<u>\$ 3,556.52</u>
Ending Balance:	May 31, 2017	\$ 13,444.03
Less:	Restricted Audie Murphy Day Monies	\$ 9,899.74
	Restricted Sign & Paint Grant Monies	\$ 450.00
	Restricted Farmers & Fleas monies	<u>\$ 2,927.22</u>
	Total Unrestricted Monies, May 31, 2017	<u>\$ 167.07</u>

Num	Date	Payee	Category	Amount	Running Balance
					9,790.55
Month Ending 04/30/2017					
Month Ending 05/31/2017					
4003	05/06/2017	Mark Vincent	Farmers & Fleas Market	(100.00)	9,690.55
4004	05/07/2017	VOID		0.00	9,690.55
4005	05/07/2017	Jim Foy	Audie Murphy Day	(227.59)	9,462.96
4006	05/07/2017	Kat Donnell	Farmers & Fleas Market	(50.00)	9,412.96
	05/09/2017	Farmers & Fleas Market	Farmers & Fleas Income	310.00	9,722.96
	05/09/2017	Audie Murphy Day Income	Audie Murphy Day Income	200.00	9,922.96
	05/09/2017	Audie Murphy Day Income	Audie Murphy Day Income	200.00	10,122.96
	05/10/2017	Audie Murphy Day Income	Audie Murphy Day Income	1,000.00	11,122.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	11,222.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	500.00	11,722.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	11,822.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	11,922.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	250.00	12,172.96
	05/16/2017	Audie Murphy Day Income	Audie Murphy Day Income	500.00	12,672.96
	05/17/2017	Audie Murphy Day Income	Audie Murphy Day Income	250.00	12,922.96
4007	05/17/2017	Ride Right, Inc.	Audie Murphy Day	(1,171.60)	11,751.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	11,851.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	175.00	12,026.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	250.00	12,276.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	1,000.00	13,276.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	750.00	14,026.36
	05/23/2017	Audie Murphy Day Income	Audie Murphy Day Income	300.00	14,326.36
	05/25/2017	Audie Murphy Day Income	Audie Murphy Day Income	200.00	14,526.36
	05/25/2017	Audie Murphy Day Income	Audie Murphy Day Income	250.00	14,776.36
	05/25/2017	Audie Murphy Day Income	Audie Murphy Day Income	250.00	15,026.36
	05/30/2017	Farmers & Fleas Market	Farmers & Fleas Income	125.00	15,151.36
	05/30/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	15,251.36
	05/30/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	15,351.36
	05/30/2017	Audie Murphy Day Income	Audie Murphy Day Income	100.00	15,451.36
4008	05/30/2017	Postmaster	Audie Murphy Day	(731.72)	14,719.64
4009	05/30/2017	John Storm	Audie Murphy Day	(499.00)	14,220.64
4010	05/30/2017	Adah Leah Wolf	Audie Murphy Day	(776.61)	13,444.03
Total Month Ending 05/31/2017				3,653.48	