

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION (4B)
AGENDA ~ January 23, 2017
City Council Chambers

I. PRELIMINARY MATTERS

Call to Order, roll call and recognition of visitors

II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- A. Consider for approval December 12, 2016 meeting minutes
- B. Consideration and possible approval of items for payment
- C. Consideration and possible action regarding financial statements for December 2016 and any required budget amendments
- D. Consideration and possible action regarding billboard design for Chaparral Trail promotion project
- E. City Manager Report - Ben White
- F. Main Street Manager update – Adah Leah Wolf

III. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

IV. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors". The Board may vote and/or act upon each of the items listed in the Agenda.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at 972/782-6151 or FAX 972/782-6604 for further information.

I, Adah Leah Wolf, Main Street Manager of the City of Farmersville, certify that the above Farmersville Community Development Agenda for January 23, 2017 was posted in the regular posting place of the City of Farmersville on January 20, 2017 at 5:00 p.m. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Adah Leah Wolf, Main Street Manager

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)

MINUTES ~ December 12, 2016

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation Board met on December 12, 2016 in the City Council Chambers at the Civic Center. President Donna Williams convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: Donna Williams, John Garcia, Cynthia Craddock-Clark, Kim Potter, Mike Goldstein, and John Politz. President Williams welcomed Main Street Manager Adah Leah Wolf, Mayor Diane Piwko, and City Council Liaison Leaca Caspari. City Manager Ben White was present for his report.

CONSIDER FOR APPROVAL NOVEMBER 14, 2016 MEETING MINUTES

Kim Potter made a motion to approve the minutes of November 14, 2016 as written. Motion was seconded by John Politz and passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

Mike Goldstein made a motion to approve items presented for payment. Motion was seconded by John Garcia and passed unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR NOVEMBER 2016 AND ANY REQUIRED BUDGET AMENDMENTS

Kim Potter made a motion to approve the November 2016 financial statements as presented. John Garcia seconded the motion, which passed unanimously.

MAIN STREET MANAGER UPDATE

Main Street Manager Adah Leah Wolf presented a written report for November 2016, and highlighted the following: She attended the Texas Downtown Association annual conference in Killeen in November. The new city secretary is Sandra Green. 570 names are currently on the "friends" of downtown email list. The December Farmers & Fleas Market had to be cancelled due to rain. We responded to the Texas Film Commission's request for a phone booth this month. Photographers Jack Smith and Katherine Hershey continue to document downtown events. Billboard design coordination is in progress. The Potter building reconstruction is complete and they have resumed their auctions. The Laundromat/nail salon on McKinney Street is nearing completion. The north exterior wall repair is complete at the Police Department. Manager and Leaca Caspari attended a webinar produced by the National Trust for Historic Preservation, about the Secretary of the Interior Preservation Standards. The downtown merchants will meet this week at Jalapenos Restaurant. Winners of the window decorating contest are Simplexity, The Hay Loft, and Austins.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The next meeting will be held on January 23, 2017 at 5:45 PM. (a change in date due to January holidays) An update on the proposed billboard redesign to promote the Chaparral Trail will be discussed. Mike Goldstein discussed the need for additional signage at the intersection of the Chaparral trail and Murchison, and at the intersection of the Chaparral Trail and County Road 656; traffic sometimes does not pay attention to users of the trail.

CITY MANAGER REPORT

City Manager Ben White presented an oral report: The Christmas Parade went well, and the Christmas lights look great. TXDOT made us remove the wreath and garland from the overpass; it was relocated in town. Jackson Street is torn up; water and sewer lines are being repaired and it is due for a February

completion. The Parks Board will be looking at setting the initial priorities for implementing the Parks plan. Items to do include repair of the boat dock at Southlake Park, adding more fill to the swing area in City Park, and adding more decomposed granite to washed out areas of Chaparral Trail.

ADJOURNMENT

There being no further business, President Williams adjourned the meeting at 6:15 PM

Signatures:

Donna K. Williams, President

John Politz, Secretary

DRAFT

D E T A I L L I S T I N G

POST DATE	TRAN #	REFERENCE	PACKET=	DESCRIPTION=	VEND	INV/JE #	AMOUNT	BALANCE
.00.1112.000				CASH ACCT #B				97,285.
				B E G I N N I N G				
				B A L A N C E				
1/04/17	1/04 A08318	CHK: 002476	04691	ASCAP	4374		341.21CR	96,943
1/04/17	1/04 A08319	CHK: 002477	04691	C & S MEDIA, INC	4194		137.00CR	96,806
1/04/17	1/04 A08320	CHK: 002478	04691	DEBORAH J RANSPOT	6134		240.00CR	96,566
1/04/17	1/04 A08321	CHK: 002479	04691	INDEPENDENT BANK	147		4,998.00CR	91,568
1/04/17	1/04 A08322	CHK: 002480	04691	TLC NETCON	3539		50.00CR	91,518
1/04/17	1/04 A08323	CHK: 002481	04691	YEAR-ROUND CHRISTMAS LIG	5799		6,200.00CR	85,318
1/20/17	1/20 A08520	CHK: 002482	04718	ADAH LEAH WOLF	2584		47.23CR	85,271
1/20/17	1/20 A08521	CHK: 002483	04718	FARMERSVILLE ROTARY CLUB	18		154.00CR	85,117
1/20/17	1/20 A08522	CHK: 002484	04718	NATIONAL MAIN STREET CEN	5759		350.00CR	84,767
1/20/17	1/20 A08523	CHK: 002485	04718	TEXAS LAKES TRAIL REGION	4524		50.00CR	84,717
				JANUARY ACTIVITY DB:		CR:	12,567.44CR	
				ACCOUNT TOTAL	0.00	CR:	12,567.44CR	

000 ERRORS IN THIS REPORT!
 ** REPORT TOTALS **
 BEGINNING BALANCES: 97,285.05
 REPORTED ACTIVITY: 0.00
 ENDING BALANCES: 97,285.05
 TOTAL FUND ENDING BALANCE: 84,717.61

*** CREDITS ***
 0.00
 12,567.44CR
 12,567.44CR

Farmersville Community Development Corporation
 Financial Statement
 For the Fiscal Year Ended September 30, 2017

1/20/2017

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance												
Deposits:			\$75,959.62									
Sales tax deposits	29,345.45	26,077.17	\$22,405.42									
Interest income-bank	5.22	3.93	\$3.55									
Transfer to TexPool												
Transfer From Texpool to First Bank												
Misc		(10.00)										
Total Revenues	195,636.49	127,034.62	98,368.59				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Disbursements:												
Main Street Personnel & Supplies	\$ 63,800.00											
Personnel												
Supplies	\$ 74.97	\$ 1,075.00	\$ 1,075.59									
Miscellaneous												
Reimburse City for accounting												
Chamber of Commerce	\$ 7,000.00											
May Taxes												
Christmas Activities												
Land Purchase	\$ 4,998.00											
Fire Works												
Bain Honaker House Restoration	\$ 3,800.00											
Farmersville Heritage Museum	\$ 10,000.00											
Chamber Trick it up bike ride	\$ 5,000.00											
Parks Improvement Grant		\$ 50,000.00										
Chaparral Trail Promotion			\$ 985.00									

Total Expenses	94,672.97	51,075.00	2,060.59									
Ending Bank Balance	100,963.52	75,959.62	96,308.00									
TEXPOOL Balance	85,154.04	\$85,181.94	\$85,214.99									
Interest income-TEXPOOL	\$ 27.67	\$ 27.90	\$ 33.05									
Total Available Funds	186,117.56	161,141.56	181,522.99									

Signed:

Farmersville Community Development Corporation (4B) Cash Flow FY 2017
Projection 1-20-17

Particulars	BUDGET	Oct. 16	Nov 16	Dec 16	Jan. 17	Feb. 17	Mar 17	Apr 17	May 17	June 17	July 17	Aug 17	Sept 17	Totals
Revenue:														
Beginning checking Balance		166,286	100,965	76,134	96,486	101,812	119,319	136,526	143,035	159,142	176,649	188,858	205,365	
Sales Tax Collections	229,300	29,345	26,077	22,405	17,728	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200	
Interest income		7	7	7	7	7	7	7	7	7	7	7	7	
Misc														
Total Revenue	229,300	195,638	127,049	98,546	114,219	120,019	137,526	154,733	161,242	177,349	194,856	207,065	223,572	
Expenses:														
Main Street Personnel & supplies	72,700													63,800
Main Street Personnel (63,800)		63,800												63,800
Main Street Supplies (8,900)		75	915	1,075	1,209	700	700	700	700	700	700	700	700	8,874
Miscellaneous	1,000						300		400		300			1,000
Reimburse city for accounting	1,000													1,000
Chamber-banquet & event sponsorship	7,000	7,000												7,000
May Building Taxes	1,000								1,000					1,000
Christmas Activities/décor	6,200				6,200									6,200
Land Purchase* (pays off May '22)	20,000	4,998			4,998			4,998			4,998			19,992
Fire Works	6,000							6,000						6,000
Bain Honaker House Restoration	3,800													3,800
Farmersville Heritage Museum	10,000													10,000
Chamber-Trick it Up Bike Ride	5,000	5,000												5,000
Parks improvement grant match	120,000		50,000											50,000
Chaparal Trail Promotion Project	14,352					1,400	2,500	875	1,175	2,575	675	1,400	2,500	14,350
Total Expenses	5268,062	94,673	50,915	2,060	12,407	700	1,000	11,698	2,100	700	5,998	1,700	700	
Checking Balance	166,286	100,965	76,134	96,486	101,812	119,319	136,526	143,035	159,142	176,649	188,858	205,365	222,872	
Texpool Savings	85,150	85,182	85,182	85,182	85,182	85,182	86,000	86,000	86,000	86,000	86,000	86,000	86,000	
Interest income														
Total Avail Funds	251,436	186,147	161,316	181,668	188,994	204,501	222,526	229,035	245,142	262,649	274,856	291,365	308,872	



Main Street Monthly Report
 December 2016
 Reported by Adah Leah Wolf,
 Main Street Program Manager



ORGANIZATION/ADMINISTRATION:

1	Administrative assistance for Main Street provided by Debbie Ranspot.
12	Farmersville Community Development Corp. Board meeting. Meeting preparation including handouts and posting.
15	Attended City Council meeting
14, 21	City Staff meetings attended
28-29	Debbie Ranspot works on archiving old 4B files
	Farmersville Heritage Museum receives two large-end-of-year donations
	Numerous City website updates

PROMOTION:

1	E Newsletter sent to "friends" of downtown list
2	Main Street provided "Treats for Tatum" students-hot chocolate and cookies, and an opportunity for them to hang their handmade ornaments on the tree on the gazebo. Many volunteers assisted to make this a special day.
3	The December Farmers & Fleas Market was cancelled, due to a day of 100% rain.
10	The Chamber Christmas Parade brings many folks to downtown. Many of the downtown businesses stayed open with additional hours this month, particularly on Thursday evenings. Simplicity won first place for their Christmas window display.
14	E newsletter sent to downtown business owners and building owners
	Farmers & Fleas fliers for 2017 were printed, and updated forms placed on website.
20	Met with Lacey Henderson (A&M Commerce, Business College) regarding finding an intern to assist with National Register promotion project
	Coordination of billboard design for new signs promoting the Chaparral Trail.
29	Ads placed for Farmers & Fleas Market; press releases sent.

DESIGN:

	City Hall construction continues: new carpeting and tile being installed
	Construction continues on Nail Salon/Laundromat
	Electrical "hut" removed from the East side of City Hall.

ECONOMIC RESTRUCTURING:

15	Monthly Downtown Merchants get-together held, hosted by Jalapenos Restaurant
	Manager provided an end of the year summary of Main Street activities to The Farmersville Times for their annual feature city progress article.
20	Provided information about downtown properties for sale or lease to Andrea Colaizzi
29	Meeting with Michael Glass and Mary Calderillo of Farmersville Medical Center regarding Main Street's health initiative for 2017

Approximate number of volunteer hours donated this month: 330



Farmersville Main Street
Operating Account
Financial Statement
 Period: December 1-31, 2016

Beginning Balance:	November 30, 2016	\$ 12,227.40
Plus:	Farmers & Fleas Market income	\$ 105.00
		\$ 12,332.40
Less:	Farmers & Fleas Market expenses	\$ 824.52
		\$ 824.52
Ending Balance:	December 31, 2016	\$ 11,507.88
Less:	Restricted Audie Murphy Day Monies	\$ 7,463.51
	Restricted Sign & Paint Grant Monies	\$ 450.00
	Restricted Farmers & Fleas monies	\$ 2,202.26
	Restricted FDMA	\$ 1,203.31
		\$ 11,507.88
	Total Unrestricted Monies, December 31, 2016	\$ 188.80

Num	Date	Payee	Category	Amount	Running Balance
					12,227.40
Month Ending 11/30/2016					
Month Ending 12/31/2016					
	12/06/2016	Farmers & Fleas Market	Farmers & Fleas Income	105.00	12,332.40
3981	12/06/2016	Hunt County Shopper	Farmers & Fleas Market	(160.00)	12,172.40
3982	12/06/2016	C & S Media Inc	Farmers & Fleas Market	(185.50)	11,986.90
3983	12/06/2016	Greenville Herald Banner	Farmers & Fleas Market	(273.02)	11,713.88
3984	12/29/2016	Classique Printers	Farmers & Fleas Market	(206.00)	11,507.88
Total Month Ending 12/31/2016					