

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION

AGENDA

December 17th, 2015; 7:00 p.m.

City Hall Council Chambers

- I. Call to Order**
- II. Recognition of Citizens and Visitors**
- III. Business Items for Discussion and Possible Action**
 - A. Update regarding Collin College Campus
 - B. Receive report on status of Real Estate properties in Farmersville.
 - C. Discussion and possible action regarding agreement with East Industrial Park Development.
 - D. Receive report on status of grant and bond projects.
 - E. Update regarding proposed City of Farmersville wastewater facility engineering.
 - F. Discussion and possible action regarding Fiber Optic for the City of Farmersville
 - G. Discussion and possible action regarding items for payment
 - H. Consideration and possible action regarding financial statements for November 2015, and required budget amendments.
 - I. Consideration and possible approval of the minutes of the November 19thth, 2015 meeting.
- IV. Discussion in Contemplation of Placing Items on Future Agenda**
- V. Adjournment**
 - No action may be taken on comments received under "Recognition of Visitors".
 - The Board may vote and/or act upon each of the items listed in the Agenda.

The Farmersville Economic Development Board (4A) reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues,) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information)

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972- 782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted December 14th, 2015 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.


Daphne Hamlin/EDC Liaison



TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Collin College Campus

Update regarding Collin College Campus

ACTION: No action informational purpose only



TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Farmersville Real Estate updates

Receive report on status of Real Estate properties in Farmersville

ACTION: No action informational purpose only.



Farmersville
DISCOVER A TEXAS TREASURE

TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE December 17th, 2015
SUBJECT: East Industrial Park

Discussion and possible action regarding agreement with East Industrial Park Development.



TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Grant and Bond Projects update

City Manager will update the 4A EDC Board regarding Grant and Bond projects.



TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Wastewater Facility

Update regarding proposed City of Farmersville wastewater facility engineering



TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Fiber Optic Cable

Discussion and possible action regarding Fiber Optic for the City of
Farmersville

ACTION: Approve on Deny



Farmersville
DISCOVER A TEXAS TREASURE

TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Items listed for payment

Discussion and possible action regarding items listed for payment

1) Kimley Horn – WWTP Engineering - \$17,250.00

ACTION: Approve or disapprove items listed for payment



Invoice for Professional Services

CITY OF FARMERSVILLE
ATTN: BEN WHITE
205 S. MAIN
FARMERSVILLE, TX 75442

Please send payments to:
KIMLEY-HORN AND ASSOCIATES, INC.
P.O. BOX 951640
DALLAS, TX 75395-1640

Federal Tax Id: 56-0885615

Invoice No: 061290100-1015
Invoice Date: Nov 19, 2015
Invoice Amount: \$ 17,975.00
Project No: ~~061290100~~
Project Name: FARMERSVILLE WWTP-PH I
Project Manager: JAMES, JEFF

Client Reference:

For Services Rendered through October 31, 2015

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
TOTAL FEE AUTHORIZED	115,000.00	75.00%	86,250.00	69,000.00	17,250.00
Subtotal	115,000.00	75.00%	86,250.00	69,000.00	17,250.00
Total LUMP SUM					17,250.00

HOURLY

Description	Contract Value	Amount Billed to Date	Previous Amount Billed	Current Amount Due
ROUTING AND ALIGNMENT	120,000.00	56,170.68	55,445.68	725.00
PREPARATION OF EASEMENT DESCRIPTIONS	50,000.00	36,162.50	36,162.50	0.00
Subtotal	165,000.00	92,333.18	91,608.18	725.00
Total HOURLY				725.00

Total Invoice: \$ 17,975.00

If you have questions regarding this invoice, please call Amanda Rogers at (972) 770-1342.



Farmersville

DISCOVER A TEXAS TREASURE

TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: November 2015 Financial Statements

Consideration and possible action regarding financial statements for November 2015 and budget amendments.

ACTION: Approve or disapprove the financial statements as presented

Farmersville Economic Development Corp 4A

REVENUE	2015-2016 Budget	2015-2016 Revised Budget
Sales Tax	\$200,000.00	\$200,000.00
Interest Earned	\$1,100.00	\$1,100.00
Total Revenue:	\$201,100.00	\$201,100.00
Expenses		
Administration	\$1,000.00	\$1,000.00
Meeting Expenses	\$1,000.00	\$1,000.00
Dues/School/Travel	\$500.00	\$500.00
Office Supplies	\$200.00	\$200.00
Marketing/Promotion Expenses/Adv	\$10,000.00	\$10,000.00
Chamber Sponsorship	\$1,000.00	\$1,000.00
Rotary Sponsorship	\$500.00	\$500.00
Collin College Sponsorship	\$7,500.00	\$7,500.00
Legal	\$2,500.00	\$2,500.00
Small Business Conference	\$500.00	\$500.00
Total Expenses:	\$24,700.00	\$24,700.00
Development		
Collin College Project (sewer/street)	\$-	\$-
Industrial Park Infrastructure	\$200,000.00	\$200,000.00
Westside Lift Station	\$170,000.00	\$170,000.00
Fiber Optic	\$26,000.00	\$33,000.00
NTMWD Regional Waste Water	\$195,000.00	\$195,000.00
Electrical Study	\$-	\$-
Facade Grant Program	\$50,000.00	\$50,000.00
Towne Centre Planning	\$30,000.00	\$30,000.00
Total Development Cost:	\$671,000.00	\$678,000.00
Total Expenditures	\$695,700.00	\$702,700.00
Revenue vs. Expenditures	\$(494,600.00)	\$501,600.00
From Reserves	\$494,600.00	\$501,600.00
Balance Budget		

**Farmersville Economic Development Corp 4A
Investment and Budget Report**

November 2015

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A

November 2015

Statement Balance 11-1-2015	\$52,753.94
Deposits:	
Sales Tax:	\$23,756.33
Cking Int .05%	\$2.86
CD Interest	\$74.32
Transfer to Texpool	
Cleared Checks	
Transfer Fee	
Statement balance 11-30-2015	\$76,587.45
Outstanding Transactions	
Sales Tax	
Transfer to Texpool	
CD Interest	
Check 1266 and 1267	\$(34,695.00)
Balance 12-8-2015	\$41,892.45



Farmersville
DISCOVER A TEXAS TREASURE

TO: Economic Development Corporation
FROM: Daphne Hamlin, Finance Director
DATE: December 17th, 2015
SUBJECT: Meeting minutes for November 19th, 2015

Consideration and possible approval of the minutes of November 19th, 2015 meeting.

ACTION: Approve or disapprove the November 19th 2015 as presented

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION
MEETING MINUTES
November 19th, 2015

The Farmersville EDC met in regular session on November 19th, 2015 at 7:01 p.m. in the City Council Chambers of City Hall with the following members present: Chris Lair, Jason Lane, and Bob Collins. Staff members present were City Accountant Daphne Hamlin, Mayor Joe Helmberger, and City Manager Ben White. Absent Kris Washam and Kevin Meguire.

CALL TO ORDER

Chairman Collins convened the meeting at 7:01 p.m. and announced a quorum was present.

RECOGNITION OF CITIZENS AND VISITORS

No special guest

UPDATE REGARDING COLLIN COLLEGE CAMPUS

Chairman Collins updated the 4A EDC Board regarding changes within Collin College. Chairman Collins stated master plan results will be available first part of 2016.

RECEIVE REPORT ON STATUS OF COLLIN COLLEGE SMALL BUSINESS DEVELOPMENT CENTER REGARDING ASSISTING SMALL BUSINESSES

Mr. White stated Ms. Frey has lead several marketing events through Chamber of Commerce and Rotary. Mr. White stated that possibly invite Ms. Frey back to Farmersville the first part of 2016 for a refresher. Chairman Collins asked if any business owners are using this service. Mr. White stated he is not sure but has received positive responses from local business owners.

RECEIVE REPORT ON STATUS OF GRANTS AND BOND PROJECTS.

Mr. White provided a handout addressing Street, Water, and Wastewater projects funded with Bonds. Mr. White stated most street projects are complete expect for Hamilton Street. The new street signs funded through the bond are being installed around town.

Mr. White stated the automatic meter reading system is going to help in the long run providing more data and history.

Mr. White stated the wastewater system block grant is just getting started. Sewer lines will be replaced with pipe bursting and re-sleeve with polyurethane lines. This pipe is seamless. Starting point for this project will begin at Maple Street, Highway 78, Abbey, Locust and Walnut.

DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CITY OF FARMERSVILLE WASTEWATER FACILITY ENGINEER

Mr. White said Kimley Horn the Engineering firm for the new proposed wastewater facility will provide City Council with an update during the next regular scheduled Council Meeting. Mr. White asked if the 4A EDC Board would like to attend the Council Meeting for an update. Mr. White said he is willing to provide an update to the 4A EDC Board during their next regular scheduled meeting of the results.

DISCUSSION AND POSSIBLE ACTION REGARDING FARMERSVILLE TOWNE CENTRE PLANNER

Mr. White explained the contract is issued and will go before City Council in January 2016. Mr. White and the 4A EDC Board will schedule a meeting with the Town Centre Planner.

DISCUSSION AND POSSIBLE ACTION REGARDING ITEMS LISTED FOR PAYMENT

Mr. Lair motioned to approve the items listed for payment as presented Mr. Lane second the motion. All in favor. Motion passed unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENT FOR OCTOBER 2015, AND REQUIRED BUDGET AMENDMENTS

Mr. Lair motioned to approve the financial statements for October 2015 as presented Mr. Lane second the motion. All in favor. Motion passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE OCTOBER 15TH, 2015 MEETING

Mr. Lane motioned to approve October 15th, 2015 minutes as presented Mr. Lair second the motion. All in favor. Motion passed unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

- East Industrial Park Agreement
- Kimley Horn update provided by Mr. White
- Real Estate Updates

ADJOURNMENT

Meeting adjourned at 7:41 p.m.

Bob Collins, President

ATTEST:

Kris Washam, Secretary